

BOARHUNT PARISH ANNUAL COUNCIL MEETING - Minutes of 5th July 2017

<u>Present</u>		<u>Others present</u>	<u>Apologies/Absence</u>
Cllr J. Parker		Clerk – G. Wright	WCC Cllr A. Clear
Cllr R. Crowe		HCC Cllr P. Stallard	WCC Cllr T. Evans
Cllr B. Dell		WCC Cllr N. Cutler	Cllr E. Schofield
Cllr D. Pynigar		7 members of the Public	
Item	Description		Action
59/17	Apologies for absence		
59.1/17	Apologies for absence were received and accepted from Cllr Schofield; WCC Cllr Clear and WCC Cllr Evans also tendered their apologies.		
60/17	To receive declarations of Disclosable Pecuniary Interests for items on the Agenda		
60.1/17	Cllr Parker declared a non-pecuniary interest regarding the Social Club in that he was the husband of the Chair of the Club.		
61/17	To receive details of action taken to resolve a complaint received by The Monitoring Officer at Winchester City Council (WCC) regarding the eligibility of Boarhunt Councillors		
61.1/17	Cllr Parker explained that a complaint had been received by WCC's monitoring officer regarding the eligibility of some Parish Councillors being eligible to be Councillors (Members) for Boarhunt Parish. Information was supplied to WCC and the monitoring officer subsequently confirmed that all current Councillors were eligible to continue to be members for Boarhunt PC.		
62/17	To receive resolution to suspend Standing Orders for no more than 10 minutes to allow members of the Public present to raise questions regarding items on the agenda.		
62.1/17	Public Participation – Standing Orders were suspended and the meeting was adjourned for Public Participation. Members of the Public raised the following matter – Slow Speed of Broadband in parts of the Parish. Several suggestions were made concerning how it might be possible to improve the performance, however, some of these would cost individuals money and they would not be solutions for all.		
62.2/17	Hampshire County Councillor's (HCC) Report for July 2017 – HCC Cllr Stallard submitted her report prior to the meeting and urged Parishioners to complete the consultation regarding Budget matters, as HCC would lose its Revenue Support Grant by 2020 and that some tough decisions needed to be made before then as an extra £140 million was needed to balance the books.		
62.3/17	Winchester City (District) Councillor's Report - WCC Cllr Cutler explained that WCC was about to publish the final draft of its Gypsy and Travellers Planning Document and urged Parishioners to read and comment on it as Boarhunt Parish would be affected if the plan was approved without change. WCC Cllr Cutler said that he had raised the old SIS Chemicals site entrance (proposed entrance to Wickham Court) with Enforcement again.		
62.4/17	Police Report – No representatives were present at the meeting and no Police report had been received. Standing Orders were resumed.		
63/17	To receive and approve the Minutes of the meeting held on 7th June 2017		
63.1/17	RESOLVED to approve the minutes.		
64/17	Actions from previous Meetings		
64.1/17	Outstanding actions were discussed. Cllr Parker said that he regretted that the planned Rounders event was now unlikely to happen.		
65/17	To receive the Parish Clerk's report		
65.1/17	The Clerk said that he had attended online training regarding changes to requirements regarding Data Protection and would circulate information in due course.		
66/17	Finance and Council business		
66.1/17	(i)	It was RESOLVED to approve Payments due in July and note receipts received during June. (Note: details are listed at the end of this report).	
66.2/17	(ii)	It was RESOLVED to approve the Financial Report for the Financial year to date 30 th June 2017. The Bank reconciliation was agreed and balances held in Earmarked reserves and as Unrestricted funds were noted. (Note: details are listed at the end of this report).	
66.3/17	(iii)	It was Resolved to defer the proposed Scheme of Delegation until the next meeting. Cllr Parker agreed to contact Hampshire Association of Local Councils (HALC) for further guidance.	Cllr Parker
66.4/17	(iv)	Responsibilities and tasks for Councillors were discussed and agreed. A sum of £750 was approved for developing a new Village Design Statement. Cllr Dell agreed to	

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	carry out the role of Funding and Resources Councillor. Cllr Pynigar volunteered to attend Code of Conduct training on 2 nd October 2017.	
67/17	Planning Applications	
67.1/17	17/01315/PNCOU – The Yard (aka Stubbington Yards), Trampers Lane, North Boarhunt, PO17 6DG – Prior approval application for a change of use of part of an existing building from B8 to C3 under Class P of the Town and Country Planning (General Permitted Development) Order (England) Order 2015 (as amended) – <i>[Note: This application seeks to establish 2 residential dwellings]</i> – The PC made No Comment regarding the application, however, requested that if permission was granted, that the Public Right of Way (Footpath 1) which runs adjacent to the site, would remain unaffected and freely accessible prior to, during and after any such development.	
68/17	Planning Appeals	
68.1/17	16/03027/OUT (Appeal reference: APP/L1765/W/17/3176322) – Land West of Birch Lodge, Trampers Lane, North Boarhunt – Proposed 4-bed dwelling (2 storey) – It was noted that written representations were required by 1 st August 2017.	
69/17	Planning Decisions	
69.1/17	17/00601/FUL – Windmill Stables, Bere Farm Lane, North Boarhunt, PO17 6JJ – Full planning application for the proposed conversion and change of use of an existing agricultural building built in the early 1900s into a holiday house – Application Permitted.	
69.2/17	17/00872/HOU – 3, Hillside Cottages, Trampers Lane, North Boarhunt, PO17 6DA – Proposed rear/side extension – Application Permitted.	
70/17	Other Planning matters	
70.1/17	Public Consultation on WCC's draft Traveller Development Plan – It was noted that WCC's Public consultation on this matter would run from 10 th July 2017 until 4 th September 2017 and Parishioners were urged to comment upon the draft proposals as some of them were specific to Boarhunt. <i>Post meeting Note: Members of the PC and the Clerk had been invited to attend a briefing at WCC on 24th July and had requested an extension for the PC to submit their comments until 8th September 2017 (i.e. after the next PC meeting on 6th September 2017).</i>	ALL
71/17	Village Hall and Community Activities	
71.1/17	The complaint regarding noise levels from the Village Hall was discussed and several potential solutions were considered. It was agreed that some of these should be investigated further.	
71.2/17	The time schedule for the removal of the Phone Box at the end of Trampers Lane was still being investigated.	The Clerk
71.3/17	No further updates.	Cllr Parker
72/17	Recreation Ground	
72.1/17	The PC agreed to carry out a check of the Rec Ground and Play Equipment on Sunday 30 th July at 4pm using the latest Play Inspection report for guidance.	Parish Council
72.2/17	No further updates.	
73/17	Traffic Calming and Village Maintenance	
73.1/17	Mowing of the verge along the B2177 was still being investigated.	The Clerk
73.2/17	The complaint regarding parking on the pavement on Trampers lane was considered. It was agreed that an article should be put in the Parish Magazine asking people to be more considerate when parking; friendly letters written to Trampers residents advising them of the current concerns and leaflets placed on offending vehicles, prior to informing the Police.	The Clerk/Parish Council
73.3/17	Cllr Parker said that he still needed to check out the functionality of the Speed sign.	Cllr Parker
74/17	Other Council Business	
74.1/17	Items for inclusion in the Southwick & Boarhunt Parish Magazine were agreed. The Clerk agreed to draft and submit the article.	The Clerk
75/17	Grant Applications Received	
75.1/17	Hampshire & Isle of Wight Victim Care Service for £50 – following discussion this was approved. Resolved to award £50.	
75.2/17	St James & St Nicholas Church for grant towards cost of grounds maintenance at Churchyard and contribution towards Parish Magazine – amount not specified – deferred to next PC meeting as correct procedure not followed and some information missing	The Clerk
76/17	To receive Reports and Correspondence	
76.1/17	There were none to report.	
77/17	Date of next Meeting	

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	It was confirmed that the next meeting of the Parish Council would be held on Wednesday 6th September 2017 at 7.30pm, in Boarhunt Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD	
	The meeting closed at 9.15pm.	

BOARHUNT PARISH COUNCIL - 5TH JULY 2017		
PAYMENTS SCHEDULE FOR JULY 2017		
PAYEE	DESCRIPTION	AMOUNT
SLCC	Online Training Course for Clerk - Data Protection 2017 (VAT = £5.00)	£30.00
G WRIGHT	Pay, Office Allowance, Purchase of Red Ensign Flag (£60.84; VAT = £10.14) & Expenses for June 2017	£392.87
N W ADAMS	Quarterly Operational Play Inspection & report for period ending 30th June 2017 (VAT = £8.80)	£52.80
Jul-17	TOTAL	£475.67

RECEIPTS		
FUNDS RECEIVED DURING JUNE 2017		
RECEIVED FROM	DESCRIPTION	AMOUNT
J PARKER	Allotment Rent for period 1/4/17 to 31/3/17	£25.00
A E & A H SPRAKE	Allotment Rent for period 1/4/17 to 31/3/17	£15.00
	TOTAL	£40.00

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**BOARHUNT PARISH COUNCIL - Financial Report
for Financial Yr to Date 30th June 2017**

FY 17/18 Annual	FY 17/18 Actual v		FY 17/18 Actuals as at
Budget £	Budget %		June 17 (M03) £
RECEIPTS			
19,161.00	50%	Parish Precept	9,580.50
839.00	50%	Council Tax Support Grant	419.50
<u>20,000.00</u>	<u>50%</u>		<u>10,000.00</u>
0	0%	Other Grants received	1,288.02
150	27%	Allotment Income	40.00
0	0%	Other (e.g. Rent, Bank Interest, VAT reclaimed & Sponsorship)	629.68
<u>20,150.00</u>	<u>59%</u>	TOTAL RECEIPTS	<u>11,957.70</u>
PAYMENTS			
3,250	16%	Net Salaries & Allowances	525.14
0	0%	HMRC Deductions	-
200	39%	Clerk's Expenses	77.35
		Chairman's Allowance (incl Public Meeting, Traffic	
100	0%	Calming & Cllr's Expenses	-
100	39%	Bank charges	38.72
		Capital Expenditure (incl	
5375	22%	Parish Noticeboard, etc)	1,170.00
350	67%	Audit Costs	235.00
300	17%	Administration Costs	50.00
400	0%	Insurance	-
375	66%	Subscriptions	249.00
400	0%	Rents paid to Southwick Estate	-
1000	0%	Grants Paid Out	-
300	0%	Section 137 Payments	-
300	0%	Training	-
		Rec. Ground (incl Repairs, Maintenance, Pest control &	
1000	0%	Play Inspections)	-
300	0%	Legal, Social Club, etc	-
		Utilities (incl Street Lighting &	
500	88%	Rec Ground)	441.14
		Allotments (incl share of Grounds Maintenance &	
225	24%	Water)	54.02
1500	22%	VAT (to be claimed/reclaimed)	325.33
1875	0%	Village Hall Building Reserve	-
350	100%	Website Costs	350.00

**BOARHUNT PARISH COUNCIL - Financial Report
for Financial Yr to Date 30th June 2017**

		Grounds Maintenance (excl Allotments share)	337.50
1800	19%		
20,000	19%	TOTAL PAYMENTS	3,853.20
		Balance brought forward on 01/04/2017	20,538.63
		ADD Total Receipts	11,957.70
			32,496.33
		LESS Total Payments	3,853.20
		= Cash Balance as at 30/06/17	28,643.13

Funds represented by:

Current Account Balance (Unity Bank) 30.06.17	21,187.72
Current Account Balance (Lloyds Bank)	87.82
Plus: Credit not shown as at 30.06.17	15.00
Savings Account (Scottish Widows)	6,853.19
Savings Account (Lloyds Investment)	499.40
= Reconciled Bank Balances	28,643.13

Details of Funds held

Earmarked Reserves

Youth Funds	3,737.06	
Village Gates Sponsorship	1,445.99	
Total Earmarked Reserves		5,183.05

Unrestricted Funds

Unrestricted funds available	23,460.08	
Total Unrestricted Funds		23,460.08

Total Parish Council Funds

= Total Earmarked Reserves & Total Unrestricted Funds		28,643.13
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Signed: _____ Date: 05/07/2017
Geoff Wright