

## BOARHUNT PARISH COUNCIL MEETING - Minutes of 5<sup>th</sup> April 2017

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr E. Schofield (Chair for items 1 to 4 incl)	Clerk – G. Wright	WCC Cllrs Clear
Cllr J. Parker (Chair from item 5 onwards)	10 members of the Public	WCC Cllr Cutler
Cllr J. Harmsworth		WCC Cllr Evans
Cllr C. Norwood		HCC Cllr Stallard
Cllr B. Dell		
Cllr R. Crowe		

  

Item	Description	Action
<b>1/17</b>	<b>Apologies for absence</b>	
1.1/17	Apologies for absence were received from Hampshire County Councillor (HCC) Stallard and Winchester City Councillors (WCC) Clear, Cutler and Evans.	
<b>2/17</b>	<b>Declarations of Disclosable Pecuniary Interests on Items on the Agenda</b>	
2.1/17	Cllr Parker declared a non-pecuniary interest regarding the Social Club in that he was husband of the Chair of the Club.	
<b>3/17</b>	<b>Dispensations for Disclosable Pecuniary Interests under Section 33 of the Localism Act 2011</b>	
3.1/17	None.	
<b>4/17</b>	<b>To receive Cllr Schofield's resignation as Chair of Boarhunt Parish Council</b>	
4.1/17	Cllr Schofield's resignation as Chair was accepted with reluctance. Members of the Council thanked Cllr Schofield for his many years of tireless work as Chair. They said that they were glad that he had agreed to continue as a Councillor for Boarhunt as his many skills and talents were very much appreciated by all.	
<b>5/17</b>	<b>To elect Chair of Boarhunt Parish Council for the remainder of the 2016 -2017 municipal year</b>	
5.1/17	Cllr Schofield proposed Cllr Parker be elected as Chair; this was seconded by Cllr Crowe and approved unanimously. RESOLVED: Cllr Parker elected as Chair to Boarhunt Parish Council.	
<b>6/17 &amp; 7/17</b>	Cllr Crowe agreed to continue as Vice Chair of the Parish Council.	
<b>8/17</b>	<b>To adjourn for public participation</b>	
8.1/17	<p><b>Public Participation</b> – Standing Orders were suspended and the meeting was adjourned for Public Participation. Members of the Public raised the following issues which were discussed at the meeting:</p> <p>(i) <b>Trees</b> The Resident Owners of The Grey House, Southwick Road, North Boarhunt spoke to the meeting in response to a query that had been raised regarding tree maintenance work that had recently been carried out on land forming part of The Grey House property known to the owners as 'The Orchard'. The owners pointed out that the trees felled had self-seeded themselves over a period, and these and a dense amount of Laurel along the eastern boundary were having a detrimental effect upon their next-door neighbour's property, restricting light and causing concern due to the condition and closeness of the trees to their house; these trees were not subject to any Tree Preservation Orders (TPOs). The Owners said that there would be further Tree maintenance work carried out in due course as following communication from HCC, an Oak (subject to a TPO) was constituting a highway hazard and trees on the property's roadside boundary, were also the owners' responsibility to maintain; some were diseased or dying. The owners said that had a digital record of all the trees affected. Cllr Parker thanked the owners of The Grey House for clarifying matters.</p> <p>(ii) <b>Planning and Enforcement matters</b> A resident of Firgrove Lane, said that he had received notification an application for Planning Permission for '<i>Permanent retention of 26 residential caravans for travellers, together with associated access arrangements, foul water disposal, landscaping and earth bund, at The Old Piggery and The Worthy Beds</i>'. The Clerk said that he had not received notification of this planning application but would investigate the matter. <b>Post meeting note: The notice referred to above in (ii) was issued to residents only; a full Planning application had now been received by the PC and this would be included on the agenda for the next PC Meeting on 3<sup>rd</sup> May 2017.</b></p>	<b>The Clerk.</b>
8.2/17	<b>Police Report</b> – No representatives present and no Police report received.	

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8.3/17	<p><b>Hampshire County Councillor's (HCC) Report</b> – HCC Cllr Stallard had sent her apologies prior to the meeting. HCC Cllr Stallard's report for April 2017 is available on the Boarhunt PC website</p> <p><a href="http://www.boarhuntparishcouncil.org/Document/Default.aspx?DocumentUid=0b82bf59-175a-41b0-baf7-58933ebeed2e">http://www.boarhuntparishcouncil.org/Document/Default.aspx?DocumentUid=0b82bf59-175a-41b0-baf7-58933ebeed2e</a></p>	
8.4/17	<p><b>Winchester City (District) Councillor's Report</b> - WCC Cllrs Clear, Cutler and Evans had sent their apologies prior to the meeting; no report was received in their absence.</p> <p><b>Standing Orders were resumed.</b></p>	
9/17	<b>To receive and approve the Minutes of the meeting held on 1st March 2017</b>	
9.1/17	RESOLVED to approve the minutes.	
10/17	<b>To receive the Parish Clerk's report</b>	
10.1/17	<p>The Clerk said that the grant application submitted for funds from WCC's Small Grants Fund for a Laptop Projector and associated equipment for use by the PC and hirers of the Village Hall had been approved. He also said that a Grant to DCLG for funds from the Transparency fund had also been approved. The Clerk said that he was now a legally Qualified Clerk, having passed the Certificate in Local Council Management (CILCA) and that if the Council wished to do so in the future, it could apply for the General Power of Competence, which would give it greater powers, subject specific rules. The Clerk said that he would issue Allotment invoices soon.</p>	
11/17	<b>Finance and Council business</b>	
11.1/17	It was RESOLVED to approve Payments due; these are listed at the end of the minutes.	
11.2/17	<p>It was RESOLVED to approve and endorse Boarhunt Parish Council's Publication scheme; this gives details of the costs of providing Boarhunt Council documents to the Public. Details of the scheme can be found on the BPC website at:</p> <p><a href="http://www.boarhuntparishcouncil.org/Document/Default.aspx?DocumentUid=8B30168B-2B92-45E8-BFB9-4938F46748B7">http://www.boarhuntparishcouncil.org/Document/Default.aspx?DocumentUid=8B30168B-2B92-45E8-BFB9-4938F46748B7</a></p>	
12/17	<b>Planning Applications</b>	
12.1/17	<p>(i) <b>17/00484/FUL – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, PO17 6JW</b> – Full Detailed Application: Conversion of ground floor of existing building from B1a Office to provide 3 no. residential apartments and retention of existing 2 no. residential apartments at first floor, erection of 1 no. new detached dwelling, vehicular and pedestrian access, car parking and secure cycle storage, landscaping and, servicing – <b>Application supported – for full comments see WCC's Planning Portal.</b></p>	
13/17	<b>Planning Decisions</b>	
13.1/17	<p>(i) <b>17/00239/LDP – Wickham Court, Blackhouse Lane, North Boarhunt, Fareham, Hants, PO17 6JS</b> – Use of land for the stationing of holiday caravans for 12 months of the year together with a maximum of 42 caravans for the purposes of residential occupation – <b>Refused Lawful Development Certificate for Proposed Use – 2nd March 2017.</b></p> <p>(ii) <b>17/00010/HOU – Ivy Cottage, Trampers Lane, North Boarhunt, PO17 6BP</b> - Single Storey Rear Extension – <b>Approved.</b></p> <p>(iii) <b>17/00413/HOU – Pandora, Bere Farm Lane, North Boarhunt, PO17 6JJ</b> – Loft conversion to include raising of roof with front and rear dormers, single storey rear extension, single storey side extension to include room in roof and porch – <b>Approved.</b></p>	
14/17	<b>Planning Appeals</b>	
14.1/17	<p>(i) <b>APP/L1765/X/17/3171592 (17/00239/LDP) – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JS</b> – Use of Land for sitting of holiday caravans for twelve months of the year and 42 caravans for use as a persons sole or main residence – <b>Appeal start date 24<sup>th</sup> March 2017 – Written representations must be received by 5<sup>th</sup> May 2017 – The Parish Council RESOLVED to continue to OBJECT to the Application.</b></p>	
15/17	<b>Other Planning Matters</b>	
15.1/17	<p>WCC launched a Public Consultation on the Gypsy and Traveller Site Allocations Local Plan (which would form part of WCC's Planning Policy in due course). People residing in the Winchester District (which includes Boarhunt) are encouraged to complete the online questionnaire and give their views <b>by Monday 8<sup>th</sup> May 2017. The link to the online questionnaire can be found below</b></p> <p><a href="http://www.winchester.gov.uk/news/2017/mar/launch-initial-consultation-inform-gypsy-traveller-travelling-showpersons-local-plan/">http://www.winchester.gov.uk/news/2017/mar/launch-initial-consultation-inform-gypsy-traveller-travelling-showpersons-local-plan/</a></p>	<b>Boarhunt Residents</b>

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	<p>If you would like to read the questionnaire before completing it, a link to do so can be found below  <a href="http://www.boarhuntparishcouncil.org/Document/Default.aspx?DocumentUid=32B2705C-F3FC-4269-83F7-10489FF2F33A">http://www.boarhuntparishcouncil.org/Document/Default.aspx?DocumentUid=32B2705C-F3FC-4269-83F7-10489FF2F33A</a></p> <p><b>The Parish Council RESOLVED to complete the questionnaire.</b></p>	The Clerk
<b>16/17</b>	<b>Village Hall and Community Activities</b>	
16.1/17	Cllr Parker spoke about ways that he thought that the Parish Council could contribute financially to the Social Club whilst encouraging Village participation without incurring increased cost to the Parish Council. It was agreed to investigate this matter further	Parish Council
<b>17/17</b>	<b>Recreation Ground</b>	
17.1/17	The Play Inspection report for period ending March 2017 was received. It was agreed to take remedial action as necessary.	Parish Council
<b>18/17</b>	<b>Village Maintenance</b>	
18.1/17	Cllr Crowe reported that the new Parish Council Notice Board at the end of Trampers Lane was due to be delivered on Friday 7 <sup>th</sup> April 2017.	
<b>19/17</b>	<b>Other Council Business</b>	
19.1/17	<p>(i) Cllr Harmsworth's resignation as a Parish Councillor was reluctantly accepted. Councillors thanked Cllr Harmsworth and her husband for all their demanding work in helping to maintain the Children's Play area during the past five years. Cllr Harmsworth was also thanked for administering the allotments and producing the Parish Council reports for the Southwick and Boarhunt Parish Magazine. Councillors wished Cllr Harmsworth well for the future.</p> <p>(ii) Cllr Norwood's resignation as a Parish Councillor was reluctantly accepted. Cllr Norwood was thanked for his challenging work in getting the Parish Council website up and running and for his knowledge and experience in Planning matters. Councillors wished Cllr Norwood well for the future.</p>	
<b>20/17</b>	<b>To receive Reports, Correspondence and Issues (for Information only)</b>	
	<p>(i) Notice of Hampshire County Council Election on Thursday 4<sup>th</sup> May 2017 – One Councillor to be elected.</p> <p>(ii) Invitation to WCC Parish Council Forum meeting on Thursday 6<sup>th</sup> April 2017</p> <p>(iii) WCC Statement of Community Involvement – Refresh Survey – survey closes 24<sup>th</sup> April 2017.</p> <p>(iv) Invitation to The Chair of Boarhunt PC to Public Dinner on Friday 12<sup>th</sup> May 2017 in Honour of the Retiring Mayor – Cllr Jane Rutter</p>	
<b>21/17</b>	<p><b>Date of next Meeting:</b>  <b>It was confirmed that the Annual Parish Council meeting would be held on Wed 3rd May 2017 at 7pm, followed by the Annual Parish Assembly at 8pm.</b>  <b>Both meetings would be held in Boarhunt Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD</b></p> <p>The meeting closed at 8.40pm.</p>	

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<b>BOARHUNT PARISH COUNCIL</b>		
<b>PAYMENTS SCHEDULE FOR MARCH &amp; APRIL 2017</b>		
<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Schofield Groundworks Ltd	Supply of Village Gates (VAT = £310.80)	£1,864.81
SSE	Electric for Sports Pavilion 26/11/16 to 2/3/17 (VAT @ 5% = £1.07)	£22.51
CASTLE WATER	Water charges - REC GROUND - 16/04/16 - 07/10/16 (A/C PORT9249050201)	£13.14
CASTLE WATER	Water charges - ALLOTMENTS - 21/10/15 - 12/10/16 (A/C PORT9417950601)	£90.20
N W ADAMS	Invoices 1720 & 1614 (21/03/17 & 24/03/16) - Inspection Nos 10 & 6	£105.60
NALC	Book 'Local Councils Explained' & Postage	£19.99
G W WRIGHT	Net Pay, Allowances, Tax refund & Expenses incl re-imburement for Laptop Projector & Accessories (£519.41 incl VAT of £86.57)	£1,061.18
J PARKER	Re-imburement of Traffic Calming costs	£10.00
MJS Services	Mole Removal Service - Rec Ground - Mch 2017 - Invoice No. 0274 (No VAT)	£125.00
Unity Trust Bank	Bank charges 1st Jan 2017 to 31st Mch 2017	£18.00
<b>MARCH 2017</b>	<b>TOTAL</b>	<b>£3,330.43</b>

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Hampshire Association of Local Councils (HALC)	HALC Affiliation Fees 2017/18 = £214.00, NALC Levy 2017/18 = £35.00 (NO VAT) - Inv-1434	£249.00
Village & Urban	Boarhunt Parish Council Bespoke Notice Board, incl Packing & Delivery = £1,170 plus VAT at 20% (£234.00)	£1,404.00
Claymart	Grounds Maintenance - Mch 2017 - No VAT	£125.00
<b>APRIL 2017</b>	<b>TOTAL</b>	<b>£1,778.00</b>
<b>MCH &amp; APRIL 2017</b>	<b>GRAND TOTAL</b>	<b>£5,108.43</b>