

BOARHUNT PARISH COUNCIL MEETING - Minutes of 1st February 2017

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr E. Schofield (Chair)	Clerk – G. Wright	WCC Cllrs Clear & Evans
Cllr B. Dell	WCC Cllr Cutler	HCC Cllr Stallard
Cllr J. Harmsworth	10 members of the Public	Cllr R. Crowe
Cllr C. Norwood		
Cllr J. Parker		
Item	Description	Action
125/16	Apologies for absence and declarations of interest.	
125.1/16	Apologies for absence were received from WCC Cllr Evans and HCC Cllr Stallard. Cllr Parker declared a non-pecuniary interest regarding the Social Club in that he was husband of the Chair of the Club.	
126/16	To adjourn for public participation	
126.1/16	<p>Public Participation – Members of the Public raised the following issues which were discussed at the meeting:</p> <p>(i) Planning and Enforcement matters Land adjacent to Oakley House In response to a question from a member of the Public, the owner of the land adjacent to Oakley House, said that he was recovering from illness but agreed to remove accumulated rubbish from this site by 15th Feb 2017. Cllr Schofield thanked the owner for agreeing to take this action.</p> <p>Wickham Court Several members of the Public raised concerns regarding the continuing development of the Wickham Court site. One member of the Public described two separate recent incidents where a male refused to leave the owner’s property resulting in the need to call the Police. Parish Councillors said that they continued to object to Legal Certificates of Permitted Development (LDP) at the site, but these were not subject to the same Planning Law as full Planning Applications. In addition to objecting to the LDP’s, the Parish Council (PC) agreed to write to the developers of the Wickham Court site (Royale Parks Ltd) regarding concerns raised above.</p> <p>(ii) Highways matters Site of Boarhunt Garage Several members of the Public raised concerns regarding the continuing presence of the recently erected fence at the front of the site, which as well as creating a sight-line problem for drivers emerging from Trampers Lane had also forced pedestrians, including young children to walk in the busy B2177 Southwick Road. Cllr Schofield said that the matter had been raised with both HCC (Highways & Legal Departments) and WCC (Planning & Enforcement Departments), but that a satisfactory outcome had not been achieved. Cllr Schofield said that members of the PC were meeting with the owner of the site later in the week to see if current matters could be resolved.</p>	<p>Owner of Land Adjacent to Oakley House</p> <p>Parish Council</p> <p>Parish Cllrs</p>
126.2/16	Police Report – there were no representatives from the Police present at the meeting and no report was received in their absence.	
126.3/16	Hampshire County Councillor’s (HCC) Report – HCC Cllr Stallard had sent her apologies and report prior to the meeting. The report has been posted on the Boarhunt PC website link: http://www.boarhuntparishcouncil.org/Article/Detail.aspx?ArticleUid=4c3dc304-1b09-4a1c-a122-9a22ae883a3d The main items covered in the report were: Devolution, Mental Health Centres, Carers, School Meals, Health Reminders, Winter Highways, Adoption & Fostering and Older Person’s Concessionary Bus Passes.	
126.4/16	Winchester City (District) Councillor’s Report - WCC Cllr Cutler said that he had attended a recent WCC meeting regarding WCC’s Gypsy and Traveller planning policy. Cllr Cutler said that he had also received several complaints regarding the increase in Dog Poo near Bere Farm Lane and Southwick Road and asked if the PC would consider purchasing additional bins for these areas. The PC agreed to consider this proposal and WCC Cllr Cutler agreed to report back regarding potential costs. WCC Cllr Cutler also commented on the late production of the minutes of the last meeting; the Clerk apologised for the delay.	<p>WCC Cutler</p> <p>The Clerk</p>
127/16	To approve the Minutes of the meeting held on 4th January 2017	
127.1/16	RESOLVED to approve the minutes.	
128/16	Matters arising from the minutes	

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128.1/16	None.	
129/16	Planning Applications, Decisions and Enforcement.	
129.1/16	<p>Matters arising</p> <p>(i) 15/00059/WKS & 15/00065/ENF – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, PO17 6JW – <i>Remove from the Land all plant, equipment and vehicles used in connection with the unauthorised uses referred to in paragraph 3 of the Enforcement Notice – No response to letter written to Enforcement on 27/01/17 received yet; Members of PC to arrange meeting with site owner to discuss this matter</i></p> <p>(ii) Land Adjacent to Oakley – Removal of accumulated rubbish from the site – Site owner agreed to remove the rubbish by 15th Feb 2017.</p>	
129.2/16	<p>Planning Applications</p> <p>(i) 16/03027/OUT – Land West of Birch Lodge, Trampers Lane, North Boarhunt, PO17 6BU – Proposed 4-bed dwelling (2 storey) with garage – Application strongly supported by PC & requested WCC to refer to Planning Committee if minded to refuse.</p> <p>(ii) 16/03240/HOU – Windmill Stables, Bere Farm Lane, North Boarhunt, PO17 6JJ – Full planning application for the proposed conversion and change of use of an existing agricultural building built in the early 1900s into a bungalow – Application supported.</p> <p>(iii) 17/00239/LDP – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JS – Use of land for siting of holiday caravans for 12 months of the year and 42 caravans for use as a persons sole or main residence at Wickham Court – Strong objections raised to the Application.</p>	
129.3/16	<p>Planning Decisions & Appeals</p> <p>(i) 16/03018/HOU – Pandora, Bere Farm Lane, North Boarhunt, PO17 6JJ – Loft conversion to include raising of roof with front and rear dormers, single storey rear extension, single storey side extension to include room in roof and porch – Application Refused.</p> <p>(ii) 16/02862/LDP – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JS – The use of the land for the stationing of holiday caravans for 12 months of the year together with a maximum of 100 caravans for residential occupation – Application Refused.</p>	
129.4/16	<p>Planning Enforcement Decisions and Appeals</p> <p>(i) Enforcement Appeal - 16/00061/WKS – APP/L1765/C/16/3148972 – Planning Enforcement Appeal for The Old Piggeries, Firgrove Lane, North Boarhunt, Hants on Wednesday 8th February 2017 – Noted. <u>Post meeting note: Enforcement action withdrawn and Appeal Cancelled</u></p> <p>(ii) No new Enforcement action required.</p>	
129.5/16	<p>Other Planning Matters</p> <p>(i) Update to Winchester District Local Plan 2 on the following link: http://winchester.us12.list-manage1.com/track/click?u=ff5fd525cec7b271e07954336&id=2a6eae3b03&e=455bc8a3bc was noted.</p>	
130/16	Finance and Council business	
130.1/16	The Financial Report for the year to date ending 31st January 2017 was received – details can be found at the end of the minutes.	
130.2/16	Items due for payment in February 2017 were approved – details can be found at the end of the minutes.	The Clerk
131/16	Highways, Traffic, Rights of Way and Street lighting	
131.1/16	Sight line issue at Junction of Trampers Lane and Southwick Road (Boarhunt Garage Fence) covered in minute 126.1 (ii) above.	
132/16	Village Hall and Community Activities	
132.1/16	Village Hall/Social Club – A further update was received from Cllr Parker regarding the proposal to provide a small decking area to the North side of the Social Club. Residents had been contacted and issues raised concerning Noise, Parking and installing an automatic door closer were being considered.	Cllr Parker/Social Club/
132.2/16	Village Hall/Social Club – Car Park Lights – The matter was further debated and new quotes for proposed suitable replacement were being sought.	Cllrs Parker/Dell
133/16	Recreation Ground	

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133.1/16	The Quarterly inspection report for the period ending 30 th Dec 2016 (Inspection No. 9) was discussed and Cllrs Harmsworth and Schofield agreed to review the loose fence on the South side of the Children's Play area. It was agreed to act regarding Moles. A brochure from Play equipment suppliers for pricing purposes was still awaited.	Cllrs Harmsworth & Schofield/The Clerk
134/16	Village Maintenance (including Lengthsman, Village Gates and Notice Boards)	
134.1/16	(i) The Village Lengthsman agreement with Itchen Valley Parish Council as lead for 2017 was endorsed.	
134.2/16	(ii) The correct procedure for reporting Fly Tipping – Telephone 0300 300 0013 and provide as much information as possible or report online via the following link: http://www.winchester.gov.uk/forms/ShowForm.asp?fm_fid=349 or via the WCC App by Mobile Phone was confirmed.	
134.3/16	(iii) No further update was received.	
135/16	Correspondence	
135.1/16	The email from Southern Health NHS Foundation Trust regarding Public Governor vacancies was noted.	
136/16	Date of next Meeting: It was confirmed that the next Parish Council meeting would be held on Wed 1st March 2017 at 7.30pm in Boarhunt Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD	
	The meeting closed at 9.00pm.	

Approved Payments to be made in Feb 2017

PAYEE	PAYMENT DETAILS	AMOUNT
G W WRIGHT	Net Pay & Allowances - Jan 2017	£296.67
C HARMSWORTH	Reimbursement for cutting of Keys	£7.50
WCC	Dog Poo Bins - July, Aug & Sep 2016	£35.00
	PAYMENTS TO BE MADE IN Feb 2017	£339.17

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BOARHUNT PARISH COUNCIL - Financial Report				
for Financial Yr to Date 31st Jan 2017				
FY 16/17	FY 16/17		FY 16/17	FY 16/17
Annual	Actual v		Actuals as at	Forecast
Budget	Budget		Jan 17 (M10)	Outturn
£	%		£	£
		<u>RECEIPTS</u>		
17,435.44	100%	Parish Precept	17,435.44	17,435.44
564.56	100%	Council Tax Support Grant	564.56	564.56
18,000.00	100%		18,000.00	18,000.00
0	0%	Bank Interest	36.18	36.03
0	0%	Other (Rent, Funds transferred, VAT & Sponsorship)	10,724.80	11,778.96
		TOTAL RECEIPTS	28,760.98	29,814.99
		<u>PAYMENTS</u>		
3,100	64%	Net Salaries & Allowances	1,973.33	2760
0	100%	HMRC Deductions	363.80	100
300	21%	Clerk's Expenses	62.40	200
110	26%	Chairman's Allowance (Public Meeting costs) & Cllr's Expenses	28.30	100
0	100%	Bank charges (from June 2016)	36.00	54
4210	430%	Projects/ Use of Reserves (Replacement of Streetlighting, etc)	18,105.02	23000
300	106%	Audit Costs	317.00	335
280	84%	Administration Costs	235.00	300
1165	31%	Insurance	359.46	359.46
375	93%	Subscriptions	350.60	375
330	61%	Rents to Southwick	200.00	400
800	147%	Grants & Donations	1,175.00	1000
100	11%	Section 137 Payments	10.85	300
250	0%	Training	-	300
600	73%	Rec. Ground Repairs & Bins (incl Play Inspection costs)	437.68	1000
500	0%	Legal, Social Club, etc	-	300
1000	40%	Street Lighting & Repairs	403.16	500
180	80%	Utilities - Rec & Allotments	144.02	250
0	0%	VAT Costs (reclaimed/to be reclaimed)	3,779.40	5000
2000	0%	Village Hall Building Reserve	-	1500
0	0%	Website Costs	350.00	350
600	0%	Hall Hire	-	0
1800	71%	Grounds Contract	1,275.00	1800
18,000	164%	TOTAL PAYMENTS	29,606.02	40,283.46

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Financial Report for Financial Year to date 31st Jan 2017 Continued

	Balance brought forward on 01/04/2016	26,522.88	26,522.88
	ADD Total Receipts (as above)	28,760.98	29,814.99
		55,283.86	56,337.87
	LESS Total payments (as above)	29,606.02	40,283.46
	= Cash Balance as at 31/01/17	25,677.84	16,054.41
Cumulative funds are represented by:			
	Current Account Balance (Unity Bank) 31.01.17	19,063.77	
	Current Account Balance (Lloyds Bank)	- 34.30	
	Less: Cheques drawn but not debited as at 31.01.17	886.32	
	Savings Account (Scottish Widows)	6,835.29	
	Savings Account (Lloyds Investment)	699.40	
	= Reconciled Bank Balances	25,677.84	
Signed:		Date:	01/02/2017
Responsible Financial Officer to Boarhunt Parish Council			