

## BOARHUNT PARISH ANNUAL COUNCIL MEETING - Minutes of 6th September 2017

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr J. Parker	Clerk – G. Wright	WCC Cllr A. Clear
Cllr R. Crowe	HCC Cllr P. Stallard	WCC Cllr T. Evans
Cllr B. Dell	WCC Cllr N. Cutler	Cllr E. Schofield
Cllr D. Pynigar	3 members of the Public	
Item	Description	Action
<b>78/17</b>	<b>Apologies for absence</b>	
78.1/17	Cllr Schofield was not present at the meeting. Apologies for absence were received from WCC Cllr Clear and WCC Cllr Evans.	
<b>79/17</b>	<b>To receive declarations of Disclosable Pecuniary Interests for items on the Agenda</b>	
79.1/17	Cllr Parker declared a non-pecuniary interest regarding the Social Club in that he was the husband of the Chair of the Club. Cllr Pynigar declared an interest regarding item 90 (Enforcement cases as at August 2017) as one of them related to land owned by him.	
<b>80/17</b>	<b>Item number omitted from agenda in error; item 81/17 follows.</b>	
<b>81/17</b>	<b>To receive resolution to suspend Standing Orders for no more than 10 minutes to allow members of the Public present to raise questions regarding items on the agenda.</b>	
81.1/17	<b>Public Participation</b> – Standing Orders were suspended and the meeting was adjourned for Public Participation. <b>Members of the Public raised no questions.</b>	
81.2/17	<b>Hampshire County Councillor’s (HCC) Report for September 2017</b> – HCC Cllr Stallard had submitted her written report prior to the meeting and reported that it had been very quiet at HCC during the summer months, especially regarding Devolution. HCC Cllr Stallard confirmed that the online savings proposals consultation had closed on 21 <sup>st</sup> August and responses to it were being analysed by an external organisation due to report back during the Autumn.	
81.3/17	<b>Winchester City (District) Councillor’s Report</b> - WCC Cllr Cutler reported that it had also been quiet at WCC during the summer. He said that with reference to <b>Wickham Court</b> , the matter of 7-day a week working had been raised with the Enforcement department at WCC. The wall at the entrance had been taken down, however, an application for Building and change of use of Building <b>had not yet been submitted</b> and the deadline for the application appeared to have been extended; he expressed continued frustration. WCC Cllr Cutler also <b>agreed to discuss with WCC’s Legal department, Planning Application 17/02039/LDP and report back</b> as the original site was for 90 Caravans (72 Holiday homes and 18 Residential) and the latest application is for 124, a significant <b>and material change</b> . He shared the response of the District Councillors for Southwick and Wickham [which includes Boarhunt] to WCC’s <b>Consultation on the final draft of the Gypsy and Travellers [G&amp;T] Plan</b> . He said that the Chair of Southwick Parish Council would be also be responding on similar lines to the District Councillors, <b>namely by objecting to the proposals in the G&amp;T Plan that identifies Firgrove Lane, North Boarhunt as being suitable as a location for expanding and extending authorised sites [WCC Planning Policy TR5]</b> . In response to a question raised regarding <b>the spread of Ragwort and its danger to animals</b> in the Parish (especially in the Firgrove Lane area), WCC Cllr Cutler said that the Weeds Act 1959 covered this matter, however, it did not appear to be enforced by anyone, including the RSPCA.	<b>WCC Cllr Cutler</b>
81.4/17	<b>Police Report</b> – No representatives were present at the meeting and no report had been received. <b>Standing Orders were resumed.</b>	
<b>82/17</b>	<b>To receive and approve the Minutes of the meeting held on 5<sup>th</sup> July 2017</b>	
82.1/17	Minutes were not approved due to late publication; It was <b>RESOLVED to defer approval</b> until the next PC meeting on 4 <sup>th</sup> October 2017. Members agreed to read the minutes prior to that date.	<b>Parish Council</b>
<b>83/17</b>	<b>Actions from previous Meetings</b>	
83.1/17	Outstanding items were discussed.	
<b>84/17</b>	<b>To receive the Parish Clerk’s report</b>	
84.1/17	No items to report.	
<b>85/17</b>	<b>Finance and Council business</b>	
85.1/17	It was <b>RESOLVED to endorse</b> Payments made in July and August and to note receipts and <b>to approve Payments due in September</b> . (Note: details are listed at the end of this report).	
85.2/17	It was <b>RESOLVED to defer</b> The Financial Report for the year to date 31 <sup>st</sup> August 2017 until the next PC meeting.	<b>The Clerk</b>
85.3/17	The External Auditor’s report regarding the annual accounts for 2016/17 from BDO LLP <b>was received</b> . There were no items that required attention; the accounts and related documents	<b>The Clerk</b>

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	would be made available on the Parish Council website. The Clerk said this was the last External audit with BDO LLP as new arrangements would be in place for 2017/18 and that instructions from DCLG would follow soon.	
85.4/17	The PC's Insurance proposal from Zurich Municipal for the next year was considered. The Clerk said the new schedule included cover for the Village Gates and cover for existing items had been increased by the rate of inflation, however, other recently acquired items had been excluded deliberately. Following discussion, it was <b>RESOLVED to approve</b> the new schedule and payment of the increased premium of £384.55; which included an increase in Insurance Premium Tax (IPT) which had risen from 9.5% to 12%.	
85.5/17	It was <b>RESOLVED to defer approval</b> of the proposed Scheme of Delegation until the next meeting. Cllr Parker said that advice received from the Hampshire Association of Local Councils (HALC) was being studied.	<b>Cllr Parker &amp; Parish Council</b>
<b>86/17</b>	<b>Planning Applications</b>	
86.1/17	<b>17/01624/FUL – Land Adjacent to Grey House, Southwick Road, North Boarhunt – New vehicular access to replace existing vehicular access with very limited sight lines to highway – No objection raised, however, the PC requested that any new vehicular entrance to the site is constructed sufficiently far enough away from the highway to allow large vehicles and/or other vehicles towing trailers to be fully located within the boundary of the site before having to stop to open/close any gates constructed, thereby not causing any obstruction to the highway (B2177), Southwick Road.</b>	
86.2/17	<b>17/01773/HOU – Willow Way, Bere Farm Lane, North Boarhunt, PO17 6JJ – First floor rear extension and loft conversion (amended proposal) – No objection raised.</b>	
86.3/17	<b>17/01810/FUL – Southern Cross, Bere Farm Lane, North Boarhunt, Hampshire – Replace previous stable yard with a timber American barn - No objection raised.</b>	
86.4/17	<b>17/01999/FUL – Land Adjacent to Rowndale, Southwick Road, North Boarhunt, PO17 6JH - (RESUBMISSION) Erection of detached dwelling (revision of current consent) - No objection raised.</b>	
86.5/17	<b>17/02039/LDP – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JS – Use of land for siting of 124 caravans for 12 months of the year for the purposes of human habitation including use [as] a person's sole or main residence – Boarhunt Parish Council Strongly Objects to this Application – reasons for the objection can be found on WCC's Planning Portal at the following link: <a href="https://planningapps.winchester.gov.uk/online-applications/search.do?action=simple">https://planningapps.winchester.gov.uk/online-applications/search.do?action=simple</a></b>	
<b>87/17</b>	<b>Planning Appeals</b>	
87.1/17	None notified.	
<b>88/17</b>	<b>Planning Decisions</b>	
88.1/17	<b>17/01315/PNCOU – The Yard (aka Stubbington Yards), Trampers Lane, North Boarhunt, PO17 6DG – Prior approval application for a change of use of part of an existing building from B8 to C3 under Class P of the Town and Country Planning (General Permitted Development) Order (England) Order 2015 (as amended). This application seeks to establish 2 residential dwellings – Prior Approval Required - Approved.</b>	
88.2/17	<b>17/01458/FUL - Rons Place, Trampers Lane, North Boarhunt, PO17 6DQ – Addition of open four bay storage-barn for hay, straw and farming implements, set adjacent to and 5m away from existing storage barn – Application Permitted.</b>	
88.3/17	<b>17/01613/FUL – Three Oaks Rest Home, Southwick Road, North Boarhunt, PO17 6JF – Re-submission of expired planning approval 13/00111/FUL. Provision of additional bedrooms, first floor extension and internal alterations to existing residential home – Application Permitted.</b>	
88.4/17	<b>17/00953/LDP – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JS – The use of the land for the stationing of holiday caravans for twelve months of the year together with a maximum of 32 caravans for occupation as a person's sole or main place of residence – Application Withdrawn.</b>	
<b>89/17</b>	<b>Appeal Decisions</b>	
89.1/17	<b>17/00239/LDP and 17/00018/REF – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JF – Use of land for siting of holiday caravans for 12 months of the year and 42 caravans for a person's sole or main residence at Wickham Court – Appeal Allowed.</b>	
<b>90/17</b>	<b>Enforcements</b>	
90.1/17	The list of Enforcement cases provided by WCC for August 2017 were noted.	
<b>91/17</b>	<b>Other Planning matters</b>	

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91.1/17	<b>Public Consultation on WCC's draft Traveller Development Plan – The Parish Council RESOLVED to strongly oppose the proposals to make the 4 temporary pitches permanent and to create a further 12 travelling showpersons plots as it felt it was unfair that Boarhunt, a small village should be expected to take 12 of the 18 new TSP sites that were included in WCC's Draft Gypsy, Traveller and Travelling Showpeople Development Plan document, [Policy TR 5 for Firgrove Lane, North Boarhunt].</b>	
91.2/17	Correspondence from WCC regarding Travellers occupying Winchester's South Park & Ride site during August 2017 was noted.	
91.3/17	An invitation from Hampshire CPRE to attend a Neighbourhood Planning Conference on Thursday 5 <sup>th</sup> October 2017 was noted and it was <b>RESOLVED to approve</b> the Clerk's attendance at the event which would cost £30 plus travel.	<b>The Clerk</b>
91.4/17	An invitation from WCC to attend a Planning tour on Friday 6 <sup>th</sup> October was noted and it was <b>RESOLVED to approve</b> Cllr Crowe's attendance at the event.	<b>The Clerk Cllr Crowe</b>
<b>92/17</b>	<b>Village Hall and Community Activities</b>	
92.1/17	Cllr Parker reported that the perimeter area of the Car Park around the Village Hall was trimmed during August.	
<b>93/17</b>	<b>Recreation Ground and Allotments</b>	
93.1/17	<b>Recreation Ground</b> – As the inspection of Play Equipment and facilities did not take place on 30 <sup>th</sup> July, this has been re-arranged for a date in October. Cllr Parker and members of the Council present gave a vote of thanks to Cllr Schofield and his team for installing a new flag pole on the Recreation Ground. The Red Ensign (the flag of the Merchant Navy) was flown during early September to celebrate Merchant Navy Day. It was <b>RESOLVED to approve expenditure</b> for controlling moles on the Recreation Ground and the Children's Play area.	<b>Parish Council  The Clerk</b>
93.2/17	<b>Allotments</b> – Cllr Parker confirmed that he was willing to vacate half of his current plot during the Autumn so that it could be allocated to someone on the current waiting list. The Clerk agreed to liaise and make the necessary arrangements	<b>Cllr Parker The Clerk</b>
<b>94/17</b>	<b>Traffic Calming and Village Maintenance</b>	
94.1/17	The Parish Lengthsman visited at the end of August and cut back vegetation at entrances to all Footpaths and Rights of Way and around the Village Gates. Cllr Parker agreed to take follow-up action regarding the Village Speed sign.	<b>Cllr Parker</b>
<b>95/17</b>	<b>Other Council Business</b>	
95.1/17	Cllr Pynigar's forthcoming attendance at the Code of Conduct Training at Arlesford on Monday 2 <sup>nd</sup> October was noted. The Clerk agreed to send Cllr Pynigar further details.	<b>The Clerk Cllr Pynigar</b>
95.2/17	It was <b>RESOLVED to approve</b> support for NALC'S response to DCLG's consultation on proposals for provision of Broadband Universal Service Obligation.	<b>The Clerk</b>
<b>96/17</b>	<b>Grant Applications Received</b>	
96.1/17	It was <b>RESOLVED to approve a grant application from St James &amp; St Nicholas Church for a sum of £600 towards the cost of grounds maintenance at the Churchyard and production and distribution of the Parish Magazine.</b>	<b>The Clerk</b>
<b>97/17</b>	<b>To receive Reports and Correspondence (for information only), the following were noted:</b>	
97.1/17	WCC – Disabled Facilities Grant information.	
97.2/17	HCC – Reminder of Ditch Maintenance.	
97.3/17	Lloyds Bank – changes to business accounts.	
97.4/17	Scottish Widows – transferring savings account to Lloyds Bank.	
97.5/17	HALC – information regarding Hampshire 2017/18 Precepts Report.	
<b>98/17</b>	<b>Date of next Meeting:</b>	
	<b>It was confirmed that the next meeting of the Parish Council would be held on Wednesday 4th October 2017 at 7.30pm, in Boarhunt Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD</b>	
	The meeting closed at 8.50pm.	

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<b>BOARHUNT PARISH COUNCIL - 6TH SEPTEMBER 2017</b>		
<b>PAYMENTS MADE IN AUGUST 2017</b>		
<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
VICTIM SUPPORT	Grant for Victim Care Service for Hampshire	£50.00
WCC	Dog Bin emptying for Jan, Feb & Mch 2017 (total of 7 bins @ £5/bin)	£35.00
<b>PAYMENTS SCHEDULE FOR SEPTEMBER 2017</b>		
<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
WCC	Dog Bins April to June 2017	£35.00
G WRIGHT	Pay, Office Allowance & Expenses for July 2017	£325.49
G WRIGHT	Pay, Office & Allowance for August 2017	£297.14
CLAYMART	Grounds Maintenance for June & July 2017	£250.00
BDO LLP	External Audit Fee for 2016/17 Accounts (VAT = £40)	£240.00
<b>Sep-17</b>	<b>TOTAL</b>	<b>£1,147.63</b>

<b>RECEIPTS</b>		
<b>FUNDS RECEIVED DURING July &amp; August 2017</b>		
<b>RECEIVED FROM</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
HMRC	VAT 1/4/17 TO 31/7/17	£349.27
HMRC	Income Tax Refund from 2016/17 incl interest	£254.02
	<b>TOTAL</b>	<b>£603.29</b>