

BOARHUNT PARISH ANNUAL MEETING OF THE COUNCIL - Minutes of 2nd May 2018

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr J. Parker (Chair)	Clerk – G. Wright	Cllr D. Pynigar
Cllr R. Crowe	6 members of the Public for part/all of the meeting.	HCC Cllr P. Stallard
Cllr B. Dell		WCC Cllr N. Cutler
Cllr S. Brunet		
Cllr E. Schofield		
Item	Description	Action
21/18	Apologies for absence	
21.1/18	Apologies for absence were received and accepted from Cllr Pynigar . HCC Cllr Stallard and WCC Cllr Cutler were also absent from the meeting. It was noted that the WCC District Council election was being held on the following day.	
22/18	To receive declarations of Disclosable Pecuniary Interests for items on the Agenda	
22.1/18	None.	
23/18	To elect Chair for the Municipal Year 2018 -2019	
23.1/18	Cllr Parker was elected as Chair of the Parish Council.	
24/18	To elect Vice Chair for the Municipal Year 2018 -19	
24.1/18	Cllr Crowe was elected as Vice Chair of the Parish Council.	
25/18	To receive resolution to suspend Standing Orders for no more than 10 minutes to allow members of the Public present to raise questions regarding items on the agenda.	
25.1/18	Public Participation – Standing Orders were suspended, and the meeting was adjourned for Public Participation. Mr Simon Bull from Hazeley Developments addressed the meeting on behalf of the owners of the land adjacent to the Grey House in Southwick Road. An initial summary site plan and street scene showing a proposed potential small mixed development was circulated. Mr Bull said that the next stage would be to engage in Public Consultation during the Summer; no questions were raised on this matter. In response to a member of the public (MOTP) raising concerns regarding surface water flooding at the junction of the B2177 at Staples Cross, and it was also noted that one of the speed ‘Slow down’ signs had ceased activating; these matters would be referred to HCC. Another MOTP raised a query regarding a BT planning fibre cabling notice; the Clerk advised that the PC had not been informed of this matter and no information had been received from WCC.	The Clerk/HCC
25.2/18	Hampshire County Councillor’s (HCC) Report – HCC Cllr Stallard did not attend the meeting and no report had been received in her absence.	
25.3/18	Winchester City (District) Councillor’s (WCC) Report - WCC Cllr Cutler did not attend the meeting and no report had been received in his absence.	
25.4/18	Police Report – No representatives were present at the meeting and it was noted that no report had been received from the Police during the whole of the Municipal year 2017/18	
26/18	To receive and approve the Minutes of the meeting held on 4th April 2018.	
26.1/18	It was RESOLVED to Approve the minutes.	
27/18	Actions Outstanding from previous Meetings	
27.1/18	(i) 150.1/17 (ii) Branches on overhanging Trees in Trampers Lane – Clerk met with Agent for Southwick Estate and raised the matter with him. Clerk to provide agent with further information. (ii) 190.1/17 Village Design Statement(VDS)/Parish Plan – two residents volunteered at this meeting to help Cllr Schofield progress this work.	The Clerk Cllr Schofield
28/18	Report and recommendations from the Operational Working Group (OWG)	
28.1/18	(i) Annual review of BPC’s Financial Regulations – item deferred to next meeting as OWG had not met since the last meeting.	OWG
	(ii) Annual Review of BPC’s Standing Orders – item deferred to next meeting as OWG had not met since the last meeting.	OWG
29/18	To receive the Parish Clerk’s report	
29.1/18	(i) The Clerk said that he would be attending the Southern Parishes Group meeting on 14 th May 2018 and the HCC Parish and Town Councils meeting on 16 th May 2018. He said clarification was still required from Central Government regarding GDPR requirements for Parish Councils.	
30/18	Finance and Council business	
30.1/18	(i) Receipts and Payments made during April 2018 were noted and payments due in May 2018 were approved; details are listed at the end of these minutes. (ii) Approval of the Annual Governance return for 2017/18 was deferred to the next meeting.	The Clerk

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	<ul style="list-style-type: none"> (iii) Approval of the Accounting Statements for 2017/18 was deferred until the next meeting. (iv) The 2% National Pay Award for Clerks was approved. (v) The Parish Council requested the Clerk to respond to Southwick Estates request for an increase to the Allotment rent with a counter offer. (vi) The agenda for the Southern Parishes meeting on 14th May 2018 was noted and the response to the Draft Charter for Winchester would be considered at the next OWG. (vii) Correspondence from the Pensions Regulator was noted, and the Clerk was authorised to respond. 	<p>The Clerk</p> <p>OWG</p> <p>The Clerk</p>
31/18	Planning Applications	
31.1/18	No applications had been received.	
32/18	Planning Decisions	
32.1/18	<p>The following Planning Decisions were noted:</p> <ul style="list-style-type: none"> (i) 18/00812/NMA – Willow Way, Bere Farm Lane, North Boarhunt, PO17 6JJ – Non-Material Amendment to 17/01773/HOU – Window Change – Application Permitted – 4th April 2018 (ii) 18/00426/FUL – Wickham Court, Blackhouse Lane, North Boarhunt, PO17 6JS – Retrospective change of use of land to form extension to caravan park – Application Permitted – 10th April 2018 (iii) 17/03014/FUL – Land to the South of Willow Way, Bere Farm Lane, North Boarhunt, PO17 6JJ – To erect 3 Stables with Tackroom, Feedroom and Storage Barn, provision of hardstanding for Small Private Livery Yard – Application Permitted – 17th April 2018 (iv) 18/00704/FUL – Rons Place, Trampers Lane, North Boarhunt, PO17 6DQ – (RESUBMISSION) Addition of open four bay storage barn for hay, straw and farming implements, set adjacent and 5m away from existing storage barn - Application Permitted - 24th April 2018 	
33/18	Other Planning Matters	
33/18.1	(i) The consultation on and any response to Central Government’s consultation on Unauthorised Development and Encampments was referred to the OWG	OWG
34/18	Planning Enforcements	
34.1/18	<ul style="list-style-type: none"> (i) Enforcement lists dated 23rd April 2018 were noted. (ii) There were no other Enforcement issues raised. 	
35/18	Village Hall, Community Activities and Events	
35.1/18	(i) It was noted that the Social Club/VH Car Park works were nearing completion.	
36/18	Recreation Ground and Allotments	
36.1/18	<ul style="list-style-type: none"> (i) The planned closure of the Rec Ground track from 8th May 2018 to 11th May 2018 due to maintenance was noted. (ii) The planned closure of the Rec Ground for installation of new equipment for 16th May 2018 to 18th May 2018 was noted. The appointment of the Clerk to supervise this work as additional hours was approved. (iii) Water supply issues for the Allotments and the Rec Ground were discussed. Cllr Schofield agreed to investigate the Rec Ground issue and obtain a water key for the main Allotment Supply. The Clerk agreed to report the leak the Water company’s side of the Supply to the Water company. 	<p>The Clerk</p> <p>Cllr Schofield/The Clerk</p>
37/18	Traffic Calming and Village Maintenance	
37.1/18	(i) The resignation of the Parish Lengthsman was noted. Interviews for a replacement were being organised by IVPC.	
38/18	Other Council Business	
38.1/18	<ul style="list-style-type: none"> (i) Action and resources required regarding GDPR was referred to the OWG. (ii) Draft minutes of the WDALC of 16th April 2018 were noted. 	OWG
	To receive Reports, note Correspondence and consider responses	
39.1/18	<ul style="list-style-type: none"> (i) The change in operational days/hours of Winchester’s Citizens Advice bureau was noted. (ii) Steve Lincoln, WCC’s Community Planning Manager for Housing Services would be invited to attend a future PC meeting. (iii) A marketing letter from D G Green Works (Utilities) Ltd, a company offering Tree Surgery and Landscaping services was noted. 	The Clerk

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	(iv) It was noted that the Britten War Requiem in aid of the British Legion would be held in Winchester Cathedral on 9 th June 2018.	All
40/18	It was noted that the next Parish Surgery would be held on Saturday, 19th May 2018 from 2pm to 4pm in the Parish Memorial Hall and that all were welcome to attend.	
41/18	Date of next Meeting	
	It was confirmed that the next meeting of the Parish Council would be held on Wednesday 6th June 2018 at 7.30pm in Boarhunt Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD	
	The meeting closed at 8.02pm.	

BOARHUNT PARISH COUNCIL - 2ND MAY 2018		
PAYMENTS MADE IN APRIL 2018		
PAYEE	DESCRIPTION	AMOUNT
D PYNIGAR	Travel & Car Parking - Planning Training (Eastleigh) & Affordable Housing Scheme Event at Kings Worthy - Mch 2018	£22.00
G W WRIGHT	Salary, Office Allowance & Travel - March 2018	£372.64
N W ADAMS	Play Inspection for 4 th Qtr - period ending 31 st Mch 18 (VAT = £8.80)	£52.80
HALC	Training for The Clerk - HALC Annual Conference, Southampton - 21 st March 2018 (VAT = £15.00)	£90.00
HALC	Subscriptions - HALC Affiliation Fees for 2018/19 (£234.00) & NALC Levy for 2018/19 (£40.00) - NO VAT	£274.00
SOUTHERN ELECTRIC	Electricity & Standing Charge for Pavilion, Rec Ground, Trampers Lane - 25/11/17 to 5 Mch 2018 (VAT @ 5% = £1.25)	£26.41
Apr-18	TOTAL	£537.44

PAYMENTS DUE IN MAY 2108 - FOR APPROVAL		
PAYEE	DESCRIPTION	AMOUNT
G W WRIGHT	Salary, Office Allowance & Travel - April 2018	£301.64
HMRC	Tax on Salary - April 2018	£1.40
CLAYMART	April 2018 - Groundworks	£135.00
WCC	Dog Bins - Jan, Feb & Mch 2018	£35.00
PlayQuest	30% Deposit for Supply & Installation of Play Equipment	£2,880.00
SSE	Street Lighting 2018/19	£349.19
May-18		£3,702.23
	TOTAL	
RECEIPTS		
FUNDS RECEIVED DURING APRIL 2018		
RECEIVED FROM	DESCRIPTION	AMOUNT
WCC	1 ST HALF OF PRECEPT & CTS	£11,500.00
	TOTAL	£11,500.00

