

## BOARHUNT PARISH COUNCIL MEETING - Minutes of 6th December 2017

<u>Present</u>	<u>Others present</u>	<u>Apologies/Absence</u>
Cllr J. Parker	Clerk – G. Wright	WCC Cllr T. Evans
Cllr R. Crowe	WCC Cllr N. Cutler	WCC Cllr A. Clear
Cllr B. Dell	9 members of the Public	HCC Cllr P. Stallard
Cllr D. Pynigar		
Cllr E. Schofield		
Item	Description	Action
<b>137/17</b>	<b>Apologies for absence</b>	
137.1/17	Apologies for absence were received from HCC Cllr Stallard and WCC Cllrs Clear and Evans.	
<b>138/17</b>	<b>To receive declarations of Disclosable Pecuniary Interests for items on the Agenda</b>	
138.1/17	Cllr Parker declared a non-pecuniary interest (NPI) regarding the Social Club in that he was the husband of the Chair of the Club. Cllr Schofield declared a NPI for agenda item 144.1 as a Neighbour; Cllr Pynigar declared a NPI for agenda item 147.1 as the Landowner.	
<b>139/17</b>	<b>To receive resolution to suspend Standing Orders for no more than 10 minutes to allow members of the Public present to raise questions regarding items on the agenda.</b>	
139.1/17	<p><b>Public Participation</b> – Standing Orders were suspended and the meeting was adjourned for Public Participation.</p> <p><b>Members of the Public raised the following matters:</b></p> <p>(i) <b>Public Transport</b> – as 108 units were now occupied at Wickham Court, it was asked whether consideration could be given to providing a Public Bus service. In response, those present drew attention to the subsidised Taxi Share Scheme currently provided by HCC. People interested needed to register for the service, but holders of both older persons and disabled persons Bus passes were able to use them on the service. The Clerk agreed to put a link to scheme on the PC website - <b>Post meeting note</b> the link can be found here <a href="http://www.hants.gov.uk/taxishares">http://www.hants.gov.uk/taxishares</a>. WCC Cllr Cutler pointed out that subsidies for the Taxi share scheme may need to be reduced or discontinued as part of HCC’s need to make significant savings for the financial year starting 1<sup>st</sup> April 2018.</p> <p>(ii) <b>Parish Magazine</b> – in response to a query raised, it was stated that 20 copies of the Parish Magazine were delivered to Wickham Court. In addition, the Clerk had asked if a PDF version of the Magazine could be made available for Publication on the PC website. WCC Cllr Cutler suggested that if a PDF version of the Magazine could be made available, then it could be published on the Southwick &amp; Widley PC website also.</p>	
139.2/17	<p><b>Hampshire County Councillor’s (HCC) Report for December 2017</b>– HCC Cllr Stallard had sent her report prior to the meeting and this can be viewed on Boarhunt Parish Council’s (BPC’s) website at <a href="http://www.boarhuntparishcouncil.org/Article/Detail.aspx?ArticleUid=7673d3c2-5cb9-4c8e-8586-26c8e9992dc0">http://www.boarhuntparishcouncil.org/Article/Detail.aspx?ArticleUid=7673d3c2-5cb9-4c8e-8586-26c8e9992dc0</a>. Cllr Parker read the main headings from the report, which included School Dinner price increase, Energy Savings, HCC Finances, Careers in Care and Funds for the Community.</p> <p>Additionally, in response to queries raised by the Clerk regarding poor standards of road markings and white lines throughout the Parish, HCC Cllr Stallard agreed to contact departments within HCC in order to seek improvements.</p>	<b>HCC Cllr Stallard/The Clerk</b>
139.3/17	<p><b>Winchester City (District) Councillor’s Report - Gypsy and Traveller Draft Planning Document (G&amp;T DPD)</b> - WCC Cllr Cutler said that WCC had unexpectedly taken note of both Boarhunt PC’s and Southwick &amp; Widley PC’s responses to the G&amp;T DPD and had made changes to the document (TR5) regarding Firgrove Lane. The changes also stated that Enforcement would be held accountable if changes were written into the document.</p> <p><b>New Leisure Centre at Winchester</b> - WCC Cllr Cutler said that it was important that WCC did not lose money on the proposed new leisure centre and that there were some further Leisure facilities provided in the Southern Parishes.</p> <p><b>Capital Assets</b> – WCC Cllr Cutler noted that only £4.5 million of the £15 million allocated for Capital items had been spent by WCC.</p>	
139.4/17	<p><b>Police Report</b> – No representatives were present at the meeting and no report had been received.</p> <p><b>Standing Orders were resumed.</b></p>	
<b>140/17</b>	<b>To receive and approve the Minutes of the meeting held on 1<sup>st</sup> November 2017.</b>	
140.1/17	It was <b>RESOLVED</b> to Approve the minutes.	

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<b>141/17</b>	<b>Actions from previous Meetings</b>	
141.1/17	(i) <b>Car Park Lighting</b> - Quotes still wanted for replacement – Cllr Crowe following up.	<b>Cllr Crowe</b>
	(ii) <b>Village Design Statement (VDS)</b> – Cllr Crowe had contacted people identified as potential experts at CPRE Conference but had received no further response from them. Cllr Schofield agreed to progress this matter by reviewing existing VDS and updating as appropriate.	<b>Cllr Schofield</b>
	(iii) <b>Social Club</b> – Cllr Parker still awaiting dates for Joint meeting with PC.	<b>Cllr Parker</b>
<b>142/17</b>	<b>To receive the Parish Clerk’s report</b>	
142.1/17	The Clerk reported that he had represented the PC at the Hampshire Association of Local Councils (HALC) AGM on 4 <sup>th</sup> November, attended the Hants Branch of the Society of Local Council Clerks (SLCC) on 23 <sup>rd</sup> November and represented the PC at WCC’s Local Council Conference on 27 <sup>th</sup> November. He said that he had distributed items of interest to Parish Councillors and addressed issues likely to impact the Parish.	
<b>143/17</b>	<b>Finance and Council business</b>	
143.1/17	It was <b>RESOLVED to approve</b> Payments due in December and endorse payments made during November. (Note: details are listed at the end of this report).	<b>The Clerk</b>
143.2/17	It was <b>RESOLVED to approve</b> the Financial Report for the Financial year to date 30 <sup>th</sup> November 2017. The Bank reconciliation was agreed and balances held in Earmarked reserves and as Unrestricted funds were noted. (Note: details are listed at the end of this report).	<b>The Clerk</b>
143.3/17	A range of options for setting the budget for 2018/19 were discussed. <b>It was RESOLVED TO APPROVE the preferred option, namely to increase the budget to £24,665.</b> Note: This includes the Precept, Council Tax support Grant, other grants and other sources of income. The approved budget will be published as an Appendix to these minutes.	<b>The Clerk</b>
143.4/17	<b>It was RESOLVED TO APPROVE the precept (including any Council Tax Support Grant received from WCC) at a sum of £23,000 for 2018/19.</b>	<b>The Clerk</b>
<b>144/17</b>	<b>Planning Applications</b>	
144.1/17	(i) <b>17/02641/FUL – Mount Folly Cottage, Southwick Road, North Boarhunt, PO17 6JH – Replacement of existing detached dwelling with single detached dwelling – RESOLVED to Support this application.</b>  (ii) <b>17/02972/LDC – Burrenlea, Southwick Road, North Boarhunt, PO17 6JH – Siting of Mobile Home and Amenity - RESOLVED to Raise No objection to the application, subject to (1) confirmation by WCC that the Mobile Home had been in <u>continuous</u> occupation for more than 10 years; (2) that any further occupation is restricted solely to the siting of one mobile home and amenity area and (3) that no other occupation or change of use will be permitted.</b>	
<b>145/17</b>	<b>Planning Appeals</b>	
145/17.1	None notified.	
<b>146/17</b>	<b>Planning Decisions</b>	
146.1/17	The following Planning Decisions were noted: (i) <b>17/02365/HOUS – Bere View House, Bere Farm Lane, North Boarhunt, PO17 6JJ - Convert existing outbuilding to gym ancillary to main house – Application Permitted (7<sup>th</sup> Nov 2017).</b> (ii) <b>17/02209/FUL – Fairview, Bere Farm Lane, North Boarhunt, PO17 6JJ – Construction of six stables in L Shape – Application Permitted (7<sup>th</sup> Nov 2017).</b>	
<b>147/17</b>	<b>Appeal Decisions</b>	
147/17.1	The following Enforcement Appeal decision was noted: (i) <b>APP/L1765/C/17/31666 – Land Adjacent to Oakley House, Trampers Lane, North Boarhunt – Enforcement Quashed (13<sup>th</sup> Nov 2017).</b>	
<b>148/17</b>	<b>Enforcements</b>	
148.1/17	The Enforcement report of 28 <sup>th</sup> Nov 2017 from WCC was received. There was no further action agreed.	
<b>149/17</b>	<b>Other Planning matters</b>	
149.1/17	(i) The Public consultation on draft Central Winchester Regeneration Supplementary Planning document and that the Consultation would close on 5 <sup>th</sup> Feb 2017 was noted. (ii) Updates to WCC’s G&T DPD were noted. Further details can be found at: <a href="http://www.winchester.gov.uk/meetings/meeting/5001">http://www.winchester.gov.uk/meetings/meeting/5001</a>	
<b>150/17</b>	<b>Village Hall and Community Activities</b>	

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150.1/17	<p><b>Parish Surgery held on Saturday 18<sup>th</sup> Nov 2017</b></p> <p>Cllr Parker reported that several Parishioners and their children attended the event and that tea, coffee and biscuits were enjoyed by all. The Overhead Projector and Wi-Fi were used to clarify issues raised and useful input was received during the afternoon, especially from younger members of the Community. An offer of help was received from two Parishioners in the New Year.</p> <p>In response to matters raised, the following actions were agreed:</p> <p>(i) <b>Cllr Schofield</b> to liaise with a Parishioner to investigate the feasibility of installing Flower beds by the Village Gates at the top end of Trampers Lane.</p> <p>(ii) <b>The Clerk</b> to contact the Southwick Estate regarding dead branches on the Oak Tree at the bottom end of Trampers Lane and overhanging branches on a tree in the dip towards the top end of Trampers Lane.</p> <p>(iii) <b>'Springy Motorbike' in Children's Play area to be replaced (see minute 151/17 (ii) below).</b></p> <p>(iv) <b>The next Parish Surgery event will be held on Saturday 19<sup>th</sup> May 2018, from 2pm to 4pm in The Parish Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD</b></p>	
		<b>Cllr Schofield</b>
		<b>The Clerk</b>
		<b>ALL</b>
<b>151/17</b>	<b>Recreation Ground and Allotments</b>	
151.1/17	(i) <b>It was RESOLVED to Defer</b> the review of Allotment rules until the next meeting.	<b>The Clerk</b>
	(ii) Following discussion, <b>it was RESOLVED TO APPROVE</b> the purchase of a Springy Motor Bike for a sum of not exceeding £1,000 excluding VAT.	<b>The Clerk</b>
<b>152/17</b>	<b>Traffic Calming and Village Maintenance</b>	
152.1/17	(i) Sign needs maintenance. Cllr Parker/Cllr Pynigar/The Clerk to progress.	<b>Cllr Parker/Cllr Pynigar/The Clerk</b>
	(ii) Phone Box – alternative uses to be considered at a future meeting	<b>Parish Cllrs</b>
<b>153/17</b>	<b>Other Council Business</b>	
153.1/17	(i) <b>Resilience Plan</b> - Cllr Pynigar agreed to circulate draft to PC for comments & agenda item at next meeting.	<b>Parish Cllrs</b>
	(ii) <b>Project Plan</b> – Cllr Parker to circulate draft for prioritisation & agenda item for next meeting.	<b>Parish Cllrs</b>
<b>154/17</b>	<b>Grant Applications received</b>	
154.1/17	(i) Following debate, <b>it was RESOLVED to Approve a Grant Application from Winchester and District CAB for £250, this was</b> following a majority vote in favour.	
<b>155/17</b>	<b>To receive Reports and Correspondence</b>	
155.1/17	There were none to report.	
<b>156/17</b>	<b>Date of next Meeting</b>	
	<b>It was confirmed that the next meeting of the Parish Council would be held on Wednesday 3rd January 2018 at 7.30pm, in Boarhunt Memorial Hall, Trampers Lane, North Boarhunt, PO17 6DD</b>	
	The meeting closed at 9.20pm.	

**BOARHUNT PARISH COUNCIL MEETING - Minutes of 6th December 2017**

BOARHUNT PARISH COUNCIL - 6TH DECEMBER 2017		
PAYMENTS MADE IN NOVEMBER 2017		
PAYEE	DESCRIPTION	AMOUNT
CLAYMART (B C MARTIN)	Grounds Maintenance for October 2017	£125.00
WCC	Dog Bin emptying for July, Aug & June September 2017 (7 empties @ £5/empty)	£35.00
CASTLE WATER	ALLOTMENTS Water - A/C PORT9417950601 (13/04/17-24/10/17)	£52.34
November	<b>TOTAL</b>	<b>£212.34</b>

PAYMENTS TO BE MADE IN DECEMBER 2017		
PAYEE	DESCRIPTION	AMOUNT
G W WRIGHT	Salary, Office Allowance, Expenses (2 X External HDDs =£81.35 [VAT = £13.57]) & Norton Anti Virus (£19.99) & Travel - November 2017	£485.03
B C MARTIN (Claymart)	Grounds Maintenance - Nov 2017	£125.00
		<b>£610.03</b>

RECEIPTS		
FUNDS RECEIVED DURING NOVEMBER 2017		
RECEIVED FROM	DESCRIPTION	AMOUNT
0		£0.00
	<b>TOTAL</b>	<b>£0.00</b>

Funds as per cash book at 30th November 2017	£34,870.83
less Earmarked Reserves	
Youth Funds	£3,737.06
Village Gates	£1,445.99
	<b>£5,183.05</b>
= Unrestricted Funds	£29,687.78
Less Payments due in December 2017 (as above)	<b>£610.03</b>
<b>= Net Unrestricted Funds available as at 6th December 2017</b>	<b>£29,077.75</b>

**BOARHUNT PARISH COUNCIL MEETING - Minutes of 6th December 2017**

**BOARHUNT PARISH COUNCIL - Financial Report  
for Financial Yr to Date 30th November 2017**

FY 17/18 Annual	FY 17/18 Actual v Budget		FY 17/18 Actuals as at 30th Nov 17 (M08)
£	%		£
<b>RECEIPTS</b>			
19,161.00	100%	Parish Precept	19,161.00
839.00	100%	Council Tax Support Grant	839.00
<b>20,000.00</b>	<b>100%</b>		<b>20,000.00</b>
0	0%	Other Grants received	1,288.02
150	102%	Allotment Income	152.50
0	0%	Other (e.g. Rent, VAT reclaimed, Bank interest & Sponsorship)	1,233.09
<b>20,150.00</b>	<b>113%</b>	<b>TOTAL RECEIPTS</b>	<b>22,673.61</b>
<b>PAYMENTS</b>			
3,250	59%	Net Salaries & Allowances	1,904.98
0	0%	HMRC Deductions	-
200	92%	Clerk's Expenses	184.45
		Chairman's Allowance (incl Public Meeting, Traffic Calming & Cllr's Expenses)	-
100	58%	Bank charges	57.64
5375	23%	Capital Expenditure (incl Parish Noticeboard, etc)	1,220.70
350	124%	Audit Costs	435.00
300	70%	Administration Costs	210.00
400	96%	Insurance	384.55
375	66%	Subscriptions	249.00
400	50%	Rents paid to Southwick Estate	200.00
1000	65%	Grants Paid Out	650.00
300	0%	Section 137 Payments	-
300	43%	Training	129.50
		Rec. Ground (incl Equipment Repairs & Maintenance, Pest control & Play Inspections)	418.00
300	0%	Legal, Social Club, etc	-
500	93%	Utilities (incl Street Lighting & Rec Ground)	464.59
		Allotments (incl share of Grounds Maintenance & Water)	168.86
225	75%		
1500	28%	VAT (to be claimed/reclaimed)	414.14
1875	0%	Village Hall Building Reserve	-
350	100%	Website Costs	350.00

**BOARHUNT PARISH COUNCIL MEETING - Minutes of 6th December 2017**

**BOARHUNT PARISH COUNCIL - Financial Report  
for Financial Yr to Date 30th November 2017**

		Grounds Maintenance (excl Allotments share)	900.00
1800	50%		
<b>20,000</b>	<b>42%</b>	<b>TOTAL PAYMENTS</b>	<b>8,341.41</b>
		Balance brought forward on 01/04/2017	20,538.63
		<b>ADD</b> Total Receipts	22,673.61
			43,212.24
		<b>LESS</b> Total Payments	<b>8,341.41</b>
		<b>= Cash Balance as at 30/11/17</b>	<b>34,870.83</b>

**Funds represented by:**

Current Account Balance (Unity Bank) 30.11.17	27,431.22
Current Account Balance (Lloyds Bank)	87.02
Savings Account (Scottish Widows) 01.11.17	6,853.19
Savings Account (Lloyds Investment)	499.40
<b>= Reconciled Bank Balances</b>	<b>34,870.83</b>

**Details of Funds held**

**Earmarked Reserves**

Youth Funds	3,737.06	
Village Gates Sponsorship	1,445.99	
<b>Total Earmarked Reserves</b>		<b>5,183.05</b>

**Unrestricted Funds**

Unrestricted funds available	29,687.78	
<b>Total Unrestricted Funds</b>		<b>29,687.78</b>

**Total Parish Council Funds**

<b>= Total Earmarked Reserves &amp; Total Unrestricted Funds</b>		<b>34,870.83</b>
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Signed: Geoff Wright  
Responsible Financial Officer to Boarhunt Parish Council

Date: 06/12/2017