

BOARHUNT PARISH COUNCIL MEETING OF 1ST June 2016

Present		Other	Apologies
Cllr E. Schofield (Chair)		Clerk – G. Wright	Cllr J. Parker
Cllr R. Crowe		HCC Cllr P. Stallard	Cllr C. Norwood
Cllr B. Dell		WCC Cllr N. Cutler	WCC Cllr A. Clear
Cllr C. Harmsworth		One member of the Public (left at 8.10pm)	WCC Cllr T. Evans

Item	Agenda item description	Action
31/16	Apologies for absence and declarations of interest.	
31.1/16	Apologies were received from Cllrs Norwood and Parker.	
32/16	To adjourn for Public Participation	
32.1/16	The meeting opened for Public participation. Russell Edwards addressed the meeting and provided an update regarding his planning application 16/00551/OUT – Birch Lodge, Trampers Lane which he said would be discussed at WCC’s Planning Committee on 30 th June 2016. Russell thanked Cllrs supporting the application and asked them to consider writing to the Planning Committee or attending the Committee meeting to offer further support to the application. After this address Russell left the meeting.	
32.2/16	Apologies for absence were received from Sgt Stuart Gilmour and PCSO Steve Sharp prior to the meeting; no Police report was received in their absence.	
32.3/16	HCC Councillor Patricia Stallard delivered her report to those present, full details of which can be found on Boarhunt Parish Council’s new website at http://boarhuntparishcouncil.org The main topic covered in Cllr Stallard’s report is Devolution in Hampshire and HCC’s stance on the matter. Cllr Stallard also provided detailed information regarding improving traffic management safety measures that would be installed soon near the cross roads at Staple Cross; the improvements would include speed activated ‘SLOW DOWN’ signs. BPC Cllrs thanked Cllr Stallard for raising this matter with HCC.	
32.4/16	WCC Councillor Neil Cutler attended the meeting and passed on apologies from the other Ward District Councillors (Cllr Angela Clear [email: aclear@winchester.gov.uk] and Cllr Therese Evans [email: tevens@winchester.gov.uk]). Cllr Cutler said that he had been re-appointed as Chair of the Audit Committee and a member of the Personnel Committee. He said that Cllr Clear was a member of the Personnel Committee and a Deputy on the Planning Committee and that Cllr Evans was a member of the Planning Committee and a Deputy on the Overview and Scrutiny Committee. Cllr Cutler said that a Refusal Notice would be issued very soon for Wickham Court and that there was a Stop notice for Fir Grove, but was having difficulty with Enforcement taking action and that WCC Planning Department appeared to have many problems currently. Cllr Cutler reported that Fly tipping continued to be an ongoing issue throughout the Ward. Cllr Cutler congratulated the Parish Council on arranging for the Village Gates to be installed.	
33/16	To approve the Minutes of the meetings held on 11th May 2016	
33.1/16	RESOLVED to approve.	
34/16	Matters arising from the minutes	
34.1/16	There were no matters arising from the minutes.	
35/16	Planning Applications, Decisions and Enforcement.	

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35.1/16	<p>Matters arising from previous meetings:</p> <p>Applications 16/00202/FUL – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, Fareham, Hampshire, PO17 6JW – Change of use of existing building, including extensions and alterations, to provide 5 no. self-contained residential units, erection of 1 no. 3-bedroom detailed house, provision of car parking, secure cycle storage, landscaping and servicing.</p> <p>It was noted that a Planning Officer had still not been appointed by WCC for this application and that WCC Planning had still not responded to BPC's request for a site meeting in order to discuss this important Application, although a written response to earlier comments had now been received. A number of issues were discussed at the meeting regarding the application and it was suggested that formal comments should be submitted based on WCC's Local Plan Part 1. It was also noted that BPC's Village Design Statement was rather old and should be updated. The Clerk was advised to contact Denmead PC in order to obtain a copy of their Village Plan as a guide.</p>	BPC Planning Committee & The Clerk																																													
35.2/16	No other Planning Applications had been received or Planning decisions made.																																														
36/16	Finance and Council business.																																														
36.1/16	The following orders for payment were approved.																																														
	<table border="1"> <thead> <tr> <th data-bbox="240 808 419 837">PAYMENTS</th> <th data-bbox="419 808 552 837">JUNE</th> <th data-bbox="552 808 724 837">2016</th> <th data-bbox="724 808 1046 837"></th> <th data-bbox="1046 808 1198 837"></th> </tr> <tr> <th data-bbox="240 837 419 896">Date of transaction</th> <th data-bbox="419 837 552 896">Cheque No.</th> <th data-bbox="552 837 724 896">Payee</th> <th data-bbox="724 837 1046 896">Description</th> <th data-bbox="1046 837 1198 896">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 896 419 954">01/06/16</td> <td data-bbox="419 896 552 954">173</td> <td data-bbox="552 896 724 954">G Wright</td> <td data-bbox="724 896 1046 954">Net Pay & allowance – May 2016</td> <td data-bbox="1046 896 1198 954">£231.00</td> </tr> <tr> <td data-bbox="240 954 419 1012">01/06/16</td> <td data-bbox="419 954 552 1012">174</td> <td data-bbox="552 954 724 1012">HMRC</td> <td data-bbox="724 954 1046 1012">PAYE Costs – May 2016</td> <td data-bbox="1046 954 1198 1012">£51.40</td> </tr> <tr> <td data-bbox="240 1012 419 1070">01/06/16</td> <td data-bbox="419 1012 552 1070">175</td> <td data-bbox="552 1012 724 1070">Southern Water</td> <td data-bbox="724 1012 1046 1070">Inv 70109512780 Waste water from Allotments 20/10/15 to 21/4/16 incl</td> <td data-bbox="1046 1012 1198 1070">£88.05</td> </tr> <tr> <td data-bbox="240 1070 419 1128">01/06/16</td> <td data-bbox="419 1070 552 1128">176</td> <td data-bbox="552 1070 724 1128">HALC</td> <td data-bbox="724 1070 1046 1128">Inv-0203 2016/17 – NALC Levy (£33) & HALC Fees (£205) = £238</td> <td data-bbox="1046 1070 1198 1128">£238.00</td> </tr> <tr> <td data-bbox="240 1128 419 1187">01/06/16</td> <td data-bbox="419 1128 552 1187">177</td> <td data-bbox="552 1128 724 1187">C Harmsworth</td> <td data-bbox="724 1128 1046 1187">Misc. items for Rec Ground Maintenance</td> <td data-bbox="1046 1128 1198 1187">£31.14</td> </tr> <tr> <td data-bbox="240 1187 419 1245"></td> <td data-bbox="419 1187 552 1245"></td> <td data-bbox="552 1187 724 1245"></td> <td data-bbox="724 1187 1046 1245">Total</td> <td data-bbox="1046 1187 1198 1245">£639.59</td> </tr> <tr> <td data-bbox="240 1245 419 1303"></td> <td data-bbox="419 1245 552 1303"></td> <td data-bbox="552 1245 724 1303"></td> <td data-bbox="724 1245 1046 1303">= Total funds remaining =</td> <td data-bbox="1046 1245 1198 1303">£40,491.92</td> </tr> </tbody> </table>	PAYMENTS	JUNE	2016			Date of transaction	Cheque No.	Payee	Description	Amount	01/06/16	173	G Wright	Net Pay & allowance – May 2016	£231.00	01/06/16	174	HMRC	PAYE Costs – May 2016	£51.40	01/06/16	175	Southern Water	Inv 70109512780 Waste water from Allotments 20/10/15 to 21/4/16 incl	£88.05	01/06/16	176	HALC	Inv-0203 2016/17 – NALC Levy (£33) & HALC Fees (£205) = £238	£238.00	01/06/16	177	C Harmsworth	Misc. items for Rec Ground Maintenance	£31.14				Total	£639.59				= Total funds remaining =	£40,491.92	
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36.2/16	Due to time available to study the Financial Regulations, Finance Risk Assessment and Standing Orders, these items were deferred to a later meeting.	Clerk (to reschedule)																																													
36.3/16	A discussion took place on the Parish Council Website, however, agreement on the 'Go Live' date was not agreed, as some Councillors had not viewed the test Website yet.	All Cllrs																																													
37/16	Highway Matters, Rights of Way and Street lighting																																														
37.1/16	The pavement renewal work on Trampers Lane was progressing. HCC Cllr Stallard was thanked for her help in progressing the bid for this work to take place.																																														
38/16	Village Hall update																																														
38.1/16	The meeting between BPC and the Village Hall had been scheduled for 8 th June 2016. Cllrs Dell and Parker were representing BPC; it was noted that a new VH Committee was in place.	Cllrs Dell & Parker																																													
39/16	Recreation Ground																																														
39.1/16	Matters arising & report – A number of items were raised that required attention were highlighted. It was decided that the smaller items should be progressed, but larger and costly items (such the Tennis Court fence), should be considered at a later date, following further investigation and research. It was suggested that sources of Grant funding should be investigated; names of contacts were provided.	Clerk/Cllr Harmsworth																																													
40/16	Allotments – Update																																														
40.1/16	There were no issues to report.																																														

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41/16	Lengthsman Scheme	
41.1/16	The Clerk reported that the appointment of the new Lengthsman was still being decided by Itchen Valley Parish Council, who were the Lead on the scheme. The Clerk said he would provide more information when the new appointment was known. Cllrs said that the cleaning of road signs was the priority for action currently.	Clerk
42/16	Update on the Village Gate project.	
42.1/16	Cllr Schofield reported that the installation of the gates was still work in progress, but some of the gates had now been installed. He said that Mud Island Nurseries would be producing some flower displays to make a greater impact to the entry points to the Village. The Clerk was asked to contact the Denmead PC Clerk to obtain further information regarding improving signage.	Clerk
43/16	Correspondence:	
43.1	None	
44/16	Date of next Meeting: The next meeting will be held on Wednesday 6th July 2016 at 7.30pm in The Village Hall	
	Apologies for absence for the next meeting were received from Cllr Parker and Cllr Norwood.	
	Items for next meeting: Allocation of Duties to Councillors	
	The meeting closed at 9:05pm	

Note: These minutes are Draft, until approved at the next Parish Council meeting.

Clerk to Boarhunt Parish Council: Geoff Wright, c/o 3, Briarwood Close, Fareham, PO16 0PS

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