



**BOARHUNT PARISH COUNCIL -
NOTICE OF MEETING OF THE PARISH COUNCIL
TO BE HELD AT 7.30PM ON WEDNESDAY 7th MARCH 2018
IN BOARHUNT MEMORIAL HALL, TRAMPERS LANE,
NORTH BOARHUNT, PO17 6DD**

Members are hereby summoned to attend for transacting the following items of business:

**MEMBERS OF THE PUBLIC & THE PRESS ARE WELCOME
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

AGENDA

198. To receive and accept apologies for absence.

199. To receive Declarations of Disclosable Pecuniary Interests for Items on the Agenda

**200. To receive resolution to suspend Standing Orders for no more than ten minutes to allow members of the public present to raise questions regarding items on this agenda
Public Question Time;**

**To Receive reports from: The County Councillor,
District Councillor(s) and The Police (if present and available).**

To receive resolution to resume Standing Orders

201. To receive and approve minutes of the Parish Council Meeting held on 7th February 2018.

202. Actions from previous meetings

(i) To receive actions and updates from previous meetings.

203. To receive the Parish Clerk's report (for information only).

204. Finance and Council Business

- (i) To endorse payments made during February 2018, approve items for payment in March 2018, and to note receipts.
- (ii) To receive Boarhunt Parish Council's (BPC's) Financial Report for the year to date 28th February 2018; agree Bank reconciliation and note balances held.
- (iii) To consider the request from the Boarhunt's contractor for Grounds Maintenance for a price increase of £10 per month (to £135 per month) from March 2018 (last increase was in March 2015).
- (iv) To consider request from Cllr Pynigar to attend a Lantra Basic Tree Survey & inspection course on 18th May 2018 – Cost: £155 plus travel.
- (v) To consider request from The Clerk to attend HALC Annual Conference on 21st March 2018 at Southampton – Cost: £75 plus travel.
- (vi) To consider quotes received and determine any further action required from 3 contractors to carry out the following work in the Car Park at Boarhunt Social Club/Village Hall: 1) To supply & install new and replace existing bollard lights and 2) To supply and fit new fence and remove old fence and dig down for ducting for the bollard lights.
- (vii) To add Cllrs Dell, Pynigar, Russell and Brunet to the approved list of signatories for authorising cheques and internet payments for Boarhunt PC's Unity Trust Bank Account.
- (viii) To review BPC's Financial Regulations (Annual Audit requirement).
- (ix) To review BPC's Standing Orders (Annual Audit requirement).
- (x) To review BPC's Financial Risk Management Record for 2018, (Ongoing Financial Control Requirement).

205. Planning Applications

- (i) **18/00306/FUL – Royal Armouries Fort Nelson, Portsdown Hill Road, South Boarhunt** – Proposal for temporary additional car parking and safe traffic management, to facilitate the Royal Armouries host the iconic Wave poppy sculpture at Fort Nelson and Land to the East (THIS APPLICATION MAY

AFFECT THE SETTING OF A GRADE 1 LISTED BUILDING & SCHEDULED MONUMENT, GRADE II* LISTED BUILDING AND PUBLIC RIGHT OF WAY).

206. Planning Decisions

To note the following decisions:

- (i) **18/00125/TPO – Grey House, Southwick Road, North Boarhunt, PO17 6JW –** Fell 1 x Oak, 3 x Spruce, Tip Prune 1 Oak and remove 2 metres – **Permission Granted (13th Feb 2018).**
- (ii) **16/00202/FUL – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, PO17 6JW –** Change of use of existing building, including extensions and alterations, to provide 5 no. self-contained residential units, erection of 1 no. 3 bedroom detailed house, provision of car parking, secure cycle storage, landscaping and servicing – **Application Refused (22nd Feb 2018).**
- (iii) **17/02972/FUL – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, PO17 6JW –** Full Detailed Application: conversion of ground floor of existing building from B1a Office to provide 3 no. residential apartments and retention of existing 2 no. residential apartments at 1st Floor, erection of 1 no. new detached dwelling, vehicular and pedestrian access, car parking and secure cycle storage, landscaping and, servicing – **Application Refused (22nd Feb 2018).**
- (iv) **17/02972/LDC – Burrenlea, Southwick Road, North Boarhunt, PO17 6JH –** Siting of mobile home and amenity area – **Application Permitted (26th Feb 2018).**

207. Appeal Decisions

- (i) **None notified as at 3rd March 2018.**

208. Enforcements

- (i) **To note Open and Closed cases for Boarhunt as at February 2018 (as per WCC's report previously circulated).**

209. Other Planning Matters

- (i) **To note consultation on the National Planning Policy Framework and consider any response by 5th May 2018.**

210. Village Hall, Community Activities and Events

- (i) **To agree final arrangements for Parish Litter Pick on Saturday 17th March 2018.**

211. Recreation Ground and Allotments

- (i) To note Water problems regarding supply to Allotments and Recreation Ground and agree any further action required.
- (ii) For update regarding (i) installation of new equipment in Children's Play area and (ii) procurement of new equipment for Recreation Ground area.

212. Traffic Calming and Village Maintenance

- (i) To receive any updates.

213. Other Council Business

Meetings

- (i) To note meeting notes of Southern Parishes Group meeting of 5th March 2018, actions arising and date of next meeting (2pm on Monday 14th May 2018 at Bishop's Waltham).
- (ii) To note date and time of next Winchester District Association of Local Councils (2pm on Monday 16th April 2018 at Owslebury Village Hall).
- (iii) To note invitation from the Leader of WCC to attend meeting to discuss Affordable Housing Schemes in Parishes at 6pm on Thursday 15th March 2018 at the Cart & Horse Public House in Kingsworthy, SO23 7QN – **RSVP by Monday 12th March 2018.**
- (iv) To note invitation to attend Warm Hubs scheme meeting at 12 Noon on Tuesday 20th March 2018 at South Wonston VH.
- (v) To note invitation to attend South East Water Workshop at Lingfield Park Resort, Lingfield, Surrey, RH7 6PQ from 9.30 a.m. on Wednesday 28th March 2018.

Consultations

- (vi) To note and consider response to DEFRA consultation on proposals to tackle crime and poor performance in the Waste Sector – **Any response required by 5pm on Friday 9th March 2018 to Jessica.Lancod-frost@nalc.gov.uk**
- (vii) To note and consider response to Major Road Network consultation from Dept for Transport – **Any response required by 11.45pm on 19th March 2018 to MRNconsultation@dft.gsi.gov.uk**
- (viii) To note and consider response to Consultation on Portsmouth Water's Draft Water

Resources Management Plan -**Any response required by Friday 25th May 2018 via PW's website at www.portsmouthwater.co.uk**

214. Grant Applications & Grant Submissions

- (i) To consider any applications received/grants paid.
- (ii) To note/endorse any submissions made/grants received.

215. To receive Reports, note Correspondence received and consider responses.

- (i) To note email and consider response from a resident of Trampers Lane regarding leaving dustbins out all week.
- (ii) To note that HALC March E-update is available.
- (iii) To note correspondence from Age Concern Hampshire (ACH) stating that their sponsors have withdrawn funding for Village Agents.

216. To confirm the date of the next Parish Council meeting (4th April 2018).

Geoff Wright, FMAAT, PSLCC, CiLCA
Parish Clerk

3rd March 2018

Email: boathuntpc@gmail.com Tel: 0755 711 073

Website: www.boarhuntparishcouncil.org

BOARHUNT PARISH COUNCIL - 7TH MARCH 2018		
PAYMENTS MADE IN FEBRUARY 2018		
PAYEE	DESCRIPTION	AMOUNT
MJR SERVICES	Supply of Fence posts for repairs to Children's Play area	£22.50
KOMPAN	Balance of cost for Supplying Children's Playground equipment (Springy Motorcycle & Seesaw) VAT = £117.21. Note:1% Early payment discount taken	£703.24
G W WRIGHT	Salary, Office Allowance, & Travel - January 2018	£315.14
January 2018	TOTAL	£1,040.88

PAYMENTS TO BE MADE IN MARCH 2018		
PAYEE	DESCRIPTION	AMOUNT
G W WRIGHT	Salary, Office Allowance & Travel - February 2018	£310.64
HALC	The Planning Framework Training for Cllr Pynigar on 6th March 2018 (VAT = £12.00)	£72.00
Southwick Estate	Rent for 30th Sep 2017 to 25th March 2018 for Allotments (£50) Inv 70015004023 and Rec Ground (£150) Inv 70015003986	£200.00
Mar-18	TOTAL	£582.64

RECEIPTS		
FUNDS RECEIVED DURING FEBRUARY 2018		
RECEIVED FROM	DESCRIPTION	AMOUNT
		£0.00
	TOTAL	£0.00

Funds as per cash book at 28th February 2018 £33,791.27

**BOARHUNT PARISH COUNCIL - Financial Report
for Financial Yr to Date 28th February 2018**

FY 17/18 Annual	FY 17/18 Actual v Budget		FY 17/18 Actuals as at 28th Feb 18 (M11)	FY 17/18 Forecast as at 31st Mch 2018 (M12)	FY17/18 VARIANCE Feb 18 v Mch 18 (M11 v M12)
£	%		£		
RECEIPTS					
19,161.00	100%	Parish Precept	19,161.00	19161	-
839.00	100%	Council Tax Support Grant	839.00	839	-
20,000.00	100%		20,000.00	20,000	-
0	0%	Other Grants received	3,288.02	3538.02	250.00
150	102%	Allotment Income	152.50	152.50	-
		Other (e.g. Rent, VAT reclaimed, Bank interest & Sponsorship)	1,233.09	1263.16	30.07
20,150.00	122%	TOTAL RECEIPTS	24,673.61	24,953.68	280.07
PAYMENTS					
3,250	84%	Net Salaries & Allowances	2,721.40	3266	544.60
0	0%	HMRC Deductions	-	0	-
200	103%	Clerk's Expenses	206.95	325	118.05
		Chairman's Allowance (incl Public Meeting, Traffic Calming & Cllr's Expenses)	24.60	100	75.40
100	58%	Bank charges	57.64	100	42.36
		Capital Expenditure (incl Parish Noticeboard, Play Equipment, etc)	2,466.46	12000	9,533.54
5375	46%		453.00	435	18.00
350	129%	Audit Costs	391.54	442	50.46
300	131%	Administration Costs	384.55	385	0.45
400	96%	Insurance	249.00	300	51.00
375	66%	Subscriptions	200.00	400	200.00
400	50%	Rents paid to Southwick Estate	900.00	1000	100.00
1000	90%	Grants Paid Out	-	0	-
300	0%	Section 137 Payments	129.50	300	170.50
300	43%	Training			
		Rec. Ground (incl Equipment Repairs & Maintenance, Pest control & Play Inspections)	519.50	1000	480.50
1000	52%		-	0	-
300	0%	Legal, Social Club, etc	499.84	500	0.16
		Utilities (incl Street Lighting & Rec Ground)			
500	100%	Allotments (incl share of Grounds Maintenance & Water)	181.36	225	43.64
225	81%		673.13	1500	826.87
1500	45%	VAT (to be claimed/reclaimed)	-	0	-
1875	0%	Village Hall Building Reserve	350.00	350	-
350	100%	Website Costs			
		Grounds Maintenance (excl Allotments share)	1,012.50	1500	487.50
1800	56%				

**BOARHUNT PARISH COUNCIL - Financial Report
for Financial Yr to Date 28th February 2018**

20,000	57%	TOTAL PAYMENTS	11,420.97	24,128	12,707.03
		Balance brought forward on 01/04/2017	20,538.63	20,538.63	-
		ADD Total Receipts	24,673.61	24,953.68	280.07
			45,212.24	45,492.31	280.07
		LESS Total Payments	11,420.97	24,128	12,707.03
		= Cash Balance as at 28/02/18	33,791.27	21,364.31	- 12,426.96

Funds represented by:

Current Account Balance (Unity Bank) 28.02.18	26,351.66	
Current Account Balance (Lloyds Bank)	87.02	
Savings Account (Scottish Widows) 01.11.17	6,853.19	
Savings Account (Lloyds Investment)	499.40	
= Reconciled Bank Balances	33,791.27	21,364.31

Details of Funds held

Earmarked Reserves

Youth Funds	3,737.06	
Village Gates Sponsorship	1,445.99	
Play Equipment (HCC Grant)	2,000.00	
Village Design Statement	750.00	
Total Earmarked Reserves	7,933.05	1445.99

Unrestricted Funds

Unrestricted funds available	25,858.22	19,918.32
Total Unrestricted Funds	25,858.22	

Total Parish Council Funds

= Total Earmarked Reserves & Total Unrestricted Funds	33,791.27	21,364.31
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Signed: Geoff Wright
Responsible Financial Officer to Boarhunt Parish Council

Date: 07/03/2018