



**BOARHUNT PARISH COUNCIL -  
NOTICE OF MEETING OF THE PARISH COUNCIL  
TO BE HELD AT 7.30PM ON WEDNESDAY 7th MARCH 2018  
IN BOARHUNT MEMORIAL HALL, TRAMPERS LANE,  
NORTH BOARHUNT, PO17 6DD**

**Members are hereby summoned to attend for transacting the following items of business:**

**MEMBERS OF THE PUBLIC & THE PRESS ARE WELCOME  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

**AGENDA**

**198. To receive and accept apologies for absence.**

**199. To receive Declarations of Disclosable Pecuniary Interests for Items on the Agenda**

**200. To receive resolution to suspend Standing Orders for no more than ten minutes to allow members of the public present to raise questions regarding items on this agenda  
Public Question Time;**

**To Receive reports from: The County Councillor,  
District Councillor(s) and The Police (if present and available).**

**To receive resolution to resume Standing Orders**

**201. To receive and approve minutes of the Parish Council Meeting held on 7th February 2018.**

**202. Actions from previous meetings**

(i) To receive actions and updates from previous meetings.

**203. To receive the Parish Clerk's report (for information only).**

**204. Finance and Council Business**

- (i) To endorse payments made during February 2018, approve items for payment in March 2018, and to note receipts.
- (ii) To receive Boarhunt Parish Council's (BPC's) Financial Report for the year to date 28th February 2018; agree Bank reconciliation and note balances held.
- (iii) To consider the request from the Boarhunt's contractor for Grounds Maintenance for a price increase of £10 per month (to £135 per month) from March 2018 (last increase was in March 2015).
- (iv) To consider request from Cllr Pynigar to attend a Lantra Basic Tree Survey & inspection course on 18<sup>th</sup> May 2018 – Cost: £155 plus travel.
- (v) To consider request from The Clerk to attend HALC Annual Conference on 21<sup>st</sup> March 2018 at Southampton – Cost: £75 plus travel.
- (vi) To consider quotes received and determine any further action required from 3 contractors to carry out the following work in the Car Park at Boarhunt Social Club/Village Hall: 1) To supply & install new and replace existing bollard lights and 2) To supply and fit new fence and remove old fence and dig down for ducting for the bollard lights.
- (vii) To add Cllrs Dell, Pynigar, Russell and Brunet to the approved list of signatories for authorising cheques and internet payments for Boarhunt PC's Unity Trust Bank Account.
- (viii) To review BPC's Financial Regulations (Annual Audit requirement).
- (ix) To review BPC's Standing Orders (Annual Audit requirement).
- (x) To review BPC's Financial Risk Management Record for 2018, (Ongoing Financial Control Requirement).

**205. Planning Applications**

- (i) **18/00306/FUL – Royal Armouries Fort Nelson, Portsdown Hill Road, South Boarhunt** – Proposal for temporary additional car parking and safe traffic management, to facilitate the Royal Armouries host the iconic Wave poppy sculpture at Fort Nelson and Land to the East (THIS APPLICATION MAY

AFFECT THE SETTING OF A GRADE 1 LISTED BUILDING & SCHEDULED MONUMENT, GRADE II\* LISTED BUILDING AND PUBLIC RIGHT OF WAY).

## 206. Planning Decisions

To note the following decisions:

- (i) **18/00125/TPO – Grey House, Southwick Road, North Boarhunt, PO17 6JW** – Fell 1 x Oak, 3 x Spruce, Tip Prune 1 Oak and remove 2 metres – **Permission Granted (13<sup>th</sup> Feb 2018).**
- (ii) **16/00202/FUL – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, PO17 6JW** – Change of use of existing building, including extensions and alterations, to provide 5 no. self-contained residential units, erection of 1 no. 3 bedroom detailed house, provision of car parking, secure cycle storage, landscaping and servicing – **Application Refused (22<sup>nd</sup> Feb 2018).**
- (iii) **17/02972/FUL – Boarhunt Garage Ltd, Southwick Road, North Boarhunt, PO17 6JW** – Full Detailed Application: conversion of ground floor of existing building from B1a Office to provide 3 no. residential apartments and retention of existing 2 no. residential apartments at 1<sup>st</sup> Floor, erection of 1 no. new detached dwelling, vehicular and pedestrian access, car parking and secure cycle storage, landscaping and, servicing – **Application Refused (22<sup>nd</sup> Feb 2018).**
- (iv) **17/02972/LDC – Burrenlea, Southwick Road, North Boarhunt, PO17 6JH** – Siting of mobile home and amenity area – **Application Permitted (26<sup>th</sup> Feb 2018).**

## 207. Appeal Decisions

- (i) **None notified as at 3rd March 2018.**

## 208. Enforcements

- (i) **To note Open and Closed cases for Boarhunt as at February 2018 (as per WCC's report previously circulated).**

## 209. Other Planning Matters

- (i) **To note consultation on the National Planning Policy Framework and consider any response by 5<sup>th</sup> May 2018.**

## 210. Village Hall, Community Activities and Events

- (i) **To agree final arrangements for Parish Litter Pick on Saturday 17<sup>th</sup> March 2018.**

## 211. Recreation Ground and Allotments

- (i) To note Water problems regarding supply to Allotments and Recreation Ground and agree any further action required.
- (ii) For update regarding (i) installation of new equipment in Children's Play area and (ii) procurement of new equipment for Recreation Ground area.

## 212. Traffic Calming and Village Maintenance

- (i) To receive any updates.

## 213. Other Council Business

### Meetings

- (i) To note meeting notes of Southern Parishes Group meeting of 5<sup>th</sup> March 2018, actions arising and date of next meeting (2pm on Monday 14<sup>th</sup> May 2018 at Bishop's Waltham).
- (ii) To note date and time of next Winchester District Association of Local Councils (2pm on Monday 16<sup>th</sup> April 2018 at Owslebury Village Hall).
- (iii) To note invitation from the Leader of WCC to attend meeting to discuss Affordable Housing Schemes in Parishes at 6pm on Thursday 15<sup>th</sup> March 2018 at the Cart & Horse Public House in Kingsworthy, SO23 7QN – **RSVP by Monday 12<sup>th</sup> March 2018.**
- (iv) To note invitation to attend Warm Hubs scheme meeting at 12 Noon on Tuesday 20<sup>th</sup> March 2018 at South Wonston VH.
- (v) To note invitation to attend South East Water Workshop at Lingfield Park Resort, Lingfield, Surrey, RH7 6PQ from 9.30 a.m. on Wednesday 28<sup>th</sup> March 2018.

### Consultations

- (vi) To note and consider response to DEFRA consultation on proposals to tackle crime and poor performance in the Waste Sector – **Any response required by 5pm on Friday 9<sup>th</sup> March 2018 to [Jessica.Lancod-frost@nalc.gov.uk](mailto:Jessica.Lancod-frost@nalc.gov.uk)**
- (vii) To note and consider response to Major Road Network consultation from Dept for Transport – **Any response required by 11.45pm on 19<sup>th</sup> March 2018 to [MRNconsultation@dft.gsi.gov.uk](mailto:MRNconsultation@dft.gsi.gov.uk)**
- (viii) To note and consider response to Consultation on Portsmouth Water's Draft Water

Resources Management Plan -**Any response required by Friday 25<sup>th</sup> May 2018 via PW's website at [www.portsmouthwater.co.uk](http://www.portsmouthwater.co.uk)**

**214. Grant Applications & Grant Submissions**

- (i) To consider any applications received/grants paid.
- (ii) To note/endorse any submissions made/grants received.

**215. To receive Reports, note Correspondence received and consider responses.**

- (i) To note email and consider response from a resident of Trampers Lane regarding leaving dustbins out all week.
- (ii) To note that HALC March E-update is available.
- (iii) To note correspondence from Age Concern Hampshire (ACH) stating that their sponsors have withdrawn funding for Village Agents.

**216. To confirm the date of the next Parish Council meeting (4th April 2018).**

Geoff Wright, FMAAT, PSLCC, CiLCA  
Parish Clerk

3rd March 2018

Email: [boathuntpc@gmail.com](mailto:boathuntpc@gmail.com) Tel: 0755 711 073

Website: [www.boarhuntparishcouncil.org](http://www.boarhuntparishcouncil.org)

| <b>BOARHUNT PARISH COUNCIL - 7TH MARCH 2018</b> |  |                  |
|---|--|------------------|
| <b>PAYMENTS MADE IN FEBRUARY 2018</b>           |  |                  |
| <b>PAYEE</b>                                    | <b>DESCRIPTION</b>   | <b>AMOUNT</b>    |
| MJR SERVICES                                    | Supply of Fence posts for repairs to Children's Play area  | £22.50           |
| KOMPAN  | Balance of cost for Supplying Children's Playground equipment (Springy Motorcycle & Seesaw) VAT = £117.21.<br>Note:1% Early payment discount taken | £703.24          |
| G W WRIGHT                                      | Salary, Office Allowance, & Travel - January 2018  | £315.14          |
| January 2018                                    | <b>TOTAL</b>   | <b>£1,040.88</b> |

| <b>PAYMENTS TO BE MADE IN MARCH 2018</b> |  |                |
|--|--|----------------|
| <b>PAYEE</b>                             | <b>DESCRIPTION</b>   | <b>AMOUNT</b>  |
| G W WRIGHT                               | Salary, Office Allowance & Travel - February 2018  | £310.64        |
| HALC                                     | The Planning Framework Training for Cllr Pynigar on 6th March 2018 (VAT = £12.00)                                    | £72.00         |
| Southwick Estate                         | Rent for 30th Sep 2017 to 25th March 2018 for Allotments (£50) Inv 70015004023 and Rec Ground (£150) Inv 70015003986 | £200.00        |
| Mar-18                                   | <b>TOTAL</b>   | <b>£582.64</b> |

| <b>RECEIPTS</b>                            |                    |               |
|--|--------------------|---------------|
| <b>FUNDS RECEIVED DURING FEBRUARY 2018</b> |                    |               |
| <b>RECEIVED FROM</b>                       | <b>DESCRIPTION</b> | <b>AMOUNT</b> |
|  |                    | £0.00         |
|  | <b>TOTAL</b>       | <b>£0.00</b>  |

Funds as per cash book at 28th February 2018                      £33,791.27

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**BOARHUNT PARISH COUNCIL - Financial Report  
for Financial Yr to Date 28th February 2018**

| FY 17/18<br>Annual | FY 17/18<br>Actual v<br>Budget |   | FY 17/18<br>Actuals as at<br>28th Feb 18<br>(M11) | FY 17/18<br>Forecast<br>as at 31st<br>Mch 2018<br>(M12) | FY17/18<br>VARIANCE<br>Feb 18 v Mch<br>18 (M11 v<br>M12) |
|--------------------|--------------------------------|---|---|---|--|
| £                  | %                              |   | £   |   |  |
| <b>RECEIPTS</b>    |                                |   |   |   |  |
| 19,161.00          | 100%                           | Parish Precept  | 19,161.00   | 19161   | -  |
| 839.00             | 100%                           | Council Tax Support Grant   | 839.00  | 839   | -  |
| <b>20,000.00</b>   | <b>100%</b>                    |   | <b>20,000.00</b>                                  | <b>20,000</b>   | <b>-</b>   |
| 0                  | 0%                             | Other Grants received   | 3,288.02  | 3538.02   | 250.00   |
| 150                | 102%                           | Allotment Income  | 152.50  | 152.50  | -  |
|                    |                                | Other (e.g. Rent, VAT<br>reclaimed, Bank interest &<br>Sponsorship)                       | 1,233.09  | 1263.16   | 30.07  |
| <b>20,150.00</b>   | <b>122%</b>                    | <b>TOTAL RECEIPTS</b>   | <b>24,673.61</b>                                  | <b>24,953.68</b>  | <b>280.07</b>  |
| <b>PAYMENTS</b>    |                                |   |   |   |  |
| 3,250              | 84%                            | Net Salaries & Allowances   | 2,721.40  | 3266  | 544.60   |
| 0                  | 0%                             | HMRC Deductions   | -   | 0   | -  |
| 200                | 103%                           | Clerk's Expenses  | 206.95  | 325   | 118.05   |
|                    |                                | Chairman's Allowance (incl<br>Public Meeting, Traffic<br>Calming & Cllr's Expenses)       | 24.60   | 100   | 75.40  |
| 100                | 58%                            | Bank charges  | 57.64   | 100   | 42.36  |
|                    |                                | Capital Expenditure (incl<br>Parish Noticeboard, Play<br>Equipment, etc)                  | 2,466.46  | 12000   | 9,533.54   |
| 5375               | 46%                            |   | 453.00  | 435   | 18.00  |
| 350                | 129%                           | Audit Costs   | 391.54  | 442   | 50.46  |
| 300                | 131%                           | Administration Costs  | 384.55  | 385   | 0.45   |
| 400                | 96%                            | Insurance   | 249.00  | 300   | 51.00  |
| 375                | 66%                            | Subscriptions   | 200.00  | 400   | 200.00   |
| 400                | 50%                            | Rents paid to Southwick Estate  | 900.00  | 1000  | 100.00   |
| 1000               | 90%                            | Grants Paid Out   | -   | 0   | -  |
| 300                | 0%                             | Section 137 Payments  | 129.50  | 300   | 170.50   |
| 300                | 43%                            | Training  |   |   |  |
|                    |                                | Rec. Ground (incl Equipment<br>Repairs & Maintenance, Pest<br>control & Play Inspections) | 519.50  | 1000  | 480.50   |
| 1000               | 52%                            |   | -   | 0   | -  |
| 300                | 0%                             | Legal, Social Club, etc   | 499.84  | 500   | 0.16   |
|                    |                                | Utilities (incl Street Lighting &<br>Rec Ground)  |   |   |  |
| 500                | 100%                           |   | 181.36  | 225   | 43.64  |
|                    |                                | Allotments (incl share of<br>Grounds Maintenance &<br>Water)                              | 673.13  | 1500  | 826.87   |
| 225                | 81%                            |   | -   | 0   | -  |
| 1500               | 45%                            | VAT (to be claimed/reclaimed)   | 350.00  | 350   | -  |
| 1875               | 0%                             | Village Hall Building Reserve   |   |   |  |
| 350                | 100%                           | Website Costs   | 1,012.50  | 1500  | 487.50   |
|                    |                                | Grounds Maintenance (excl<br>Allotments share)  |   |   |  |
| 1800               | 56%                            |   |   |   |  |

**BOARHUNT PARISH COUNCIL - Financial Report  
for Financial Yr to Date 28th February 2018**

|        |     |                                       |                  |                  |                    |
|--------|-----|---------------------------------------|------------------|------------------|--------------------|
| 20,000 | 57% | <b>TOTAL PAYMENTS</b>                 | <b>11,420.97</b> | <b>24,128</b>    | 12,707.03          |
|        |     | Balance brought forward on 01/04/2017 | 20,538.63        | 20,538.63        | -                  |
|        |     | <b>ADD Total Receipts</b>             | <b>24,673.61</b> | <b>24,953.68</b> | <b>280.07</b>      |
|        |     |                                       | <b>45,212.24</b> | <b>45,492.31</b> | <b>280.07</b>      |
|        |     | <b>LESS Total Payments</b>            | <b>11,420.97</b> | <b>24,128</b>    | <b>12,707.03</b>   |
|        |     | <b>= Cash Balance as at 28/02/18</b>  | <b>33,791.27</b> | <b>21,364.31</b> | <b>- 12,426.96</b> |

**Funds represented by:**

|   |                  |                  |
|---|------------------|------------------|
| Current Account Balance (Unity Bank) 28.02.18 | 26,351.66        |                  |
| Current Account Balance (Lloyds Bank)         | 87.02            |                  |
| Savings Account (Scottish Widows) 01.11.17    | 6,853.19         |                  |
| Savings Account (Lloyds Investment)           | 499.40           |                  |
| <b>= Reconciled Bank Balances</b>             | <b>33,791.27</b> | <b>21,364.31</b> |

**Details of Funds held**

**Earmarked Reserves**

|                                 |                 |                |
|---------------------------------|-----------------|----------------|
| Youth Funds                     | 3,737.06        |                |
| Village Gates Sponsorship       | 1,445.99        |                |
| Play Equipment (HCC Grant)      | 2,000.00        |                |
| Village Design Statement        | 750.00          |                |
| <b>Total Earmarked Reserves</b> | <b>7,933.05</b> | <b>1445.99</b> |

**Unrestricted Funds**

|                                 |                  |           |
|---------------------------------|------------------|-----------|
| Unrestricted funds available    | 25,858.22        | 19,918.32 |
| <b>Total Unrestricted Funds</b> | <b>25,858.22</b> |           |

**Total Parish Council Funds**

|  |                  |                  |
|--|------------------|------------------|
| <b>= Total Earmarked Reserves &amp; Total Unrestricted Funds</b> | <b>33,791.27</b> | <b>21,364.31</b> |
|--|------------------|------------------|

Signed: Geoff Wright  
Responsible Financial Officer to Boarhunt Parish Council

Date: 07/03/2018