



BOARHUNT PARISH COUNCIL
NOTICE OF MEETING OF THE PARISH COUNCIL
TO BE HELD AT 7.30PM ON WEDNESDAY 1st NOVEMBER 2017
IN BOARHUNT MEMORIAL HALL, TRAMPERS LANE,
NORTH BOARHUNT, PO17 6DD

Members are hereby summoned to attend for transacting the following items of business:

MEMBERS OF THE PUBLIC & THE PRESS ARE WELCOME
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES

AGENDA

118. To receive and accept apologies for absence.

119. To receive Declarations of Disclosable Pecuniary Interests for Items on the Agenda

120. To receive resolution to suspend Standing Orders for no more than ten minutes to allow members of the public present to raise questions regarding items on this agenda
Public Question Time;

To Receive reports from: The County Councillor,
District Councillor(s) and The Police (if present and available).

To receive resolution to resume Standing Orders

121. To receive and approve minutes of the Parish Council Meeting held on 4th October 2017.

122. Actions from previous meetings

(i) To receive actions and updates from previous meetings.

123. To receive the Parish Clerk's report (for information only).

124. Finance and Council Business

- (i) To endorse payments made during October 2017 and approve items for payment in November 2017, and to note receipts - (details to follow).
- (ii) To receive the Financial Report for the year to date 30th September 2017, agree Bank reconciliation and note balances held. (See Appendix).
- (iii) To review charges for Allotments for 2018/19.
- (iv) To agree budget setting guidelines for 2018/19 and also preliminary draft plans for 3-years and 5-years hence.
- (v) To re-appoint '*Do the Numbers Ltd*', *Company No. 7871759* as Internal Auditor for Boarhunt Parish Council.
- (vi) To agree dates of Parish Council and Planning meetings for 2018, and for the Annual Parish Assembly in 2018.
- (vii) To agree a draft Plan of events for 2018 (including dates for Parish Surgeries).
- (viii) To consider Data Protection and the specific implications of the General Data Protection Regulations (GDPR).
- (ix) To consider Trees and Tree protection within the Parish (including training and resources required).
- (x) To grant the Clerk (as Boarhunt Parish Council's designated representative) power to agree the following resolutions at the Hampshire Association of Local Councils (HALC) AGM on 4th Nov 2017: - (1) The level of ALC Member Council Affiliation Fees for 2018/19, (2) The re-appointment of Mr David Whitwell, Meon Accounting Ltd as Independent Examiner of Accounts and (3) Crookham Village's resolution to seek changes to planning law to make the adequacy of residual on-site parking a Material Planning Consideration when deterring applications for on-site changes and also in the rules for Permitted Development.

125. Planning Applications

- (i) **17/02209/FUL – Stable Yard at The Pylon, Bere Farm Lane, North Boarhunt, PO17 6JJ** – Six in No. stables in L Shape – constructed of wood with single slope roof of steel sheeting coloured Olive Green to correspond with existing stable complex.

- (ii) **17/02302/FUL – 1, The Old Piggery, Firgrove Lane, North Boarhunt, PO17 6JU** – Erection of 1 x 5-bed detached house with associated car port and new vehicular access from Firgrove Lane (affects the setting of a Footpath).
 - (iii) **17/02365/HOU – Bere View House, Bere Farm Lane, North Boarhunt, PO17 6JJ** – Convert existing outbuilding to gym ancillary to main house.
 - (iv) **17/02397/FUL – Chestnut Cattery, Southwick Road, North Boarhunt, PO17 6JF** – Re-position and erection of 3 x un-built cattery blocks approved under P/P06/03670/FUL granted on 13/02/17 and demolition of existing office/reception building and erection of replacement building in a revised position.
- 126. Planning Appeals** – None notified.
- 127. Planning Decisions**
To note the following decisions:
- (i) **17/01810/FUL – American Barn Site, Bere Farm Lane, North Boarhunt** – Replace previous stable yard with a timber American barn - **Application permitted (3rd Oct 2017).**
 - (ii) **17/01999/FUL – Land adjacent to Rowndale, Southwick Road, North Boarhunt, PO17 6JH** – (Resubmission) Erection of detached dwelling (revision of current consent) – **Application permitted (12th Oct 2017).**
 - (iii) **17/01773/HOU – Willow Way, Bere Farm Lane, North Boarhunt, PO17 6JJ** – 1st Floor and rear extensions and loft conversion (amended proposal) – **Application permitted (18th Oct 2017).**
- 128. Appeal Decisions** – None notified.
- 129. Enforcements**
- (i) To receive updates.
- 130. Other Planning Matters**
- (i) To note updates to timetable for WCC’s Gypsy and Traveller Plan Document and that responses to Public consultation are available to view on WCC’s Planning Portal.
 - (ii) To review progress on Village Design Statement/Parish Plan.
- 131. Village Hall and Community Activities**
- (i) To receive updates.
- 132. Recreation Ground and Allotments**
- (i) To receive report from Cllr Parker regarding the Recreation Ground following the visit to the site by members of the Parish Council on 12th October 2017 and agree follow up action.
 - (ii) To note request from WCC to complete a Playing Pitch Assessment survey (by 3rd November 2017).
 - (iii) To receive updates on Allotments.
- 133. Traffic Calming and Village Maintenance**
- (i) To receive updates.
- 134. Other Council Business**
- (i) To receive updates.
- 135. To receive Reports and Correspondence received (for information only).**
- 136. To confirm date of next Parish Council meeting (6th December 2017).**

Geoff Wright, FMAAT, MILCM, CiLCA
 Parish Clerk

29th October 2017

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**APPENDIX TO BOARHUNT PARISH COUNCIL AGENDA FOR MEETING TO
BE HELD ON 1ST NOVEMBER 2017**

**BOARHUNT PARISH COUNCIL - Financial Report
for Financial Yr to Date 30th September 2017**

| FY 17/18 Annual | FY 17/18 Actual v | | FY 17/18 Actuals as at |
|------------------------|----------------------|--|----------------------------|
| Budget £ | Budget % | | September 17 (M06) £ |
| <u>RECEIPTS</u> | | | |
| 19,161.00 | 100% | Parish Precept | 19,161.00 |
| 839.00 | 100% | Council Tax Support Grant | 839.00 |
| <u>20,000.00</u> | <u>100%</u> | | <u>20,000.00</u> |
| 0 | 0% | Other Grants received | 1,288.02 |
| 150 | 102% | Allotment Income | 152.50 |
| 0 | 0% | Other (e.g. Rent, Bank Interest, VAT reclaimed & Sponsorship) | 1,233.01 |
| <u>20,150.00</u> | <u>113%</u> | TOTAL RECEIPTS | <u>22,673.53</u> |
| <u>PAYMENTS</u> | | | |
| 3,250 | 42% | Net Salaries & Allowances | 1,360.70 |
| 0 | 0% | HMRC Deductions | - |
| 200 | 61% | Clerk's Expenses | 121.45 |
| | | Chairman's Allowance (incl Public Meeting, Traffic | |
| 100 | 0% | Calming & Cllr's Expenses | - |
| 100 | 58% | Bank charges | 57.64 |
| | | Capital Expenditure (incl Parish Noticeboard, etc) | |
| 5375 | 23% | | 1,220.70 |
| 350 | 124% | Audit Costs | 435.00 |
| 300 | 42% | Administration Costs | 125.00 |
| 400 | 0% | Insurance | - |
| 375 | 66% | Subscriptions | 249.00 |
| 400 | 0% | Rents paid to Southwick Estate | - |
| 1000 | 5% | Grants Paid Out | 50.00 |
| 300 | 0% | Section 137 Payments | - |
| 300 | 8% | Training | 25.00 |
| | | Rec. Ground (incl Repairs, Maintenance, Pest control & Play Inspections) | |
| 1000 | 11% | | 114.00 |
| 300 | 0% | Legal, Social Club, etc | - |
| | | Utilities (incl Street Lighting & Rec Ground) | |
| 500 | 93% | | 464.59 |
| | | Allotments (incl share of Grounds Maintenance & Water) | |
| 225 | 35% | | 79.02 |
| 1500 | 26% | VAT (to be claimed/reclaimed) | 390.44 |
| 1875 | 0% | Village Hall Building Reserve | - |
| 350 | 100% | Website Costs | 350.00 |

**BOARHUNT PARISH COUNCIL - Financial Report
for Financial Yr to Date 30th September 2017**

| | | | |
|---------------|------------|--|------------------|
| | | Grounds Maintenance (excl Allotments share) | 562.50 |
| 1800 | 31% | | |
| 20,000 | 28% | TOTAL PAYMENTS | 5,605.04 |
| | | Balance brought forward on 01/04/2017 | 20,538.63 |
| | | ADD Total Receipts | 22,673.53 |
| | | | 43,212.16 |
| | | LESS Total Payments | 5,605.04 |
| | | = Cash Balance as at 30/09/17 | 37,607.12 |

Funds represented by:

| | |
|---|------------------|
| Current Account Balance (Unity Bank) 30.09.17 | 30,167.59 |
| Current Account Balance (Lloyds Bank) | 86.94 |
| Savings Account (Scottish Widows) | 6,853.19 |
| Savings Account (Lloyds Investment) | 499.40 |
| = Reconciled Bank Balances | 37,607.12 |

Details of Funds held

Earmarked Reserves

| | | |
|---------------------------------|----------|-----------------|
| Youth Funds | 3,737.06 | |
| Village Gates Sponsorship | 1,445.99 | |
| Total Earmarked Reserves | | 5,183.05 |

Unrestricted Funds

| | | |
|---------------------------------|-----------|------------------|
| Unrestricted funds available | 32,424.07 | |
| Total Unrestricted Funds | | 32,424.07 |

Total Parish Council Funds

| | | |
|--|--|------------------|
| = Total Earmarked Reserves & Total Unrestricted Funds | | 37,607.12 |
|--|--|------------------|

Signed: Geoff Wright
Responsible Financial Officer to Boarhunt Parish Council

Date: 04/10/2017